

We encourage everyone to view the meeting live via YouTube.

Leavenworth County
Board of County Commissioners

Regular Meeting Agenda
300 Walnut Street, Suite 225
Leavenworth, KS 66048
August 3, 2022
9:00 a.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
- III. ROLL CALL
- IV. PUBLIC COMMENT: Public Comment shall be limited to 15 minutes at the beginning of each meeting for agenda items **only** and limited to three minutes per person. Comments at the end of the meeting shall be open to any topic of general interest to the Board of County Commissioners and limited to five minutes per person. There should be no expectation of interaction by the Commission during this time.

Anyone wishing to make comments either on items on the agenda or not are encouraged to provide their comments in writing no later than 8:00 AM the Monday immediately preceding the meeting. These comments will be included in the agenda packet for everyone to access and review. This allows the Commission to have time to fully consider input and request follow up if needed prior to the meeting.
- V. ADMINISTRATIVE BUSINESS:
 - a) Random selection of precincts for election audit
- VI. CONSENT AGENDA: The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.
 - a) Approval of the minutes of July 27, 2022

- b) Approval of the schedule for the week August 8, 2022
- c) Approval of the check register
- d) Approve and sign the OCB's

VII. FORMAL BOARD ACTION:

- a) Consider a motion to approve Board Order 2022-5, appointing Daniel Baumchen as the County Surveyor.
- b) Consider a motion to approve and authorize the chairman to sign three Notification of Grant Approvals for the Council on Aging's Older Americans Act and ARPA grant applications in 2021 and 2022.
- c) Consider a motion to approve Resolution 2022-18, authorizing a rezoning of certain tract of real property, repealing two resolutions designated as 2019-25 and relating this resolution back to the date of the 2nd of October 2019.
- d) Consider a motion to approve Resolution 2022-16, a text amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations, Articles 3,19 & 57.
- e) Consider a motion to approve Resolution 2022-17, a special use permit for Premier Lawn Service.

VIII. PRESENTATIONS AND DISCUSSION ITEMS: presentations are materials of general concern where no action or vote is requested or anticipated.

IX. ADDITIONAL PUBLIC COMMENT IF NEEDED

X. ADJOURNMENT

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, August 1, 2022

Tuesday, August 2, 2022

Wednesday, August 3, 2022

9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, August 4, 2022

Friday, August 5, 2022

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

*****July 27, 2022 *****

The Board of County Commissioners met in a regular session on Wednesday, July 27, 2022. Commissioner Mike Smith, Commissioner Kaaz, Commissioner Culbertson, Commissioner Doug Smith and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; David Van Parys, Senior County Counselor; Bill Noll, Construction and Infrastructure Services; Aaron Yoakam, Buildings and Grounds Director; Connie Harmon, Council on Aging Director; John Richmeier, Leavenworth Times

Residents: Dennis Taylor, John Matthews

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

Commissioner Doug Smith reported he spoke with representative Lance Neeley regarding FEMA funds that the County has been waiting to receive.

A motion was made by Commissioner Culbertson and seconded by Commissioner Doug Smith to accept the consent agenda for Wednesday, July 27, 2022 as presented.

Motion passed, 5-0.

Bill Noll presented an agreement with the contracted engineer to correct surface failures on the roadway of Emerald Estates subdivision.

A motion was made by Commissioner Mike Smith and seconded by Commissioner Stieben to approve the recommendation of the contracted engineer to correct surface failures on the roadway of Emerald Estates subdivision.

Motion passed, 5-0.

Mr. Noll requested approval of the purchase of two Caterpillar Pneumatic Rubber Tire Rollers.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Mike Smith to approve the purchase of two Caterpillar Tire Rollers from Foley Equipment in an amount not to exceed \$214,668.00.

Motion passed, 5-0.

Mr. Noll requested approval of the purchase of two Case Steel Drum Asphalt Compactors.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Culbertson to approve the purchase of two Case Steel Drum Asphalt Compactors from VLP/Equipment in the amount not to exceed \$269,598.00.

Motion passed, 5-0.

Connie Harmon presented the quarterly report for Council on Aging.

Aaron Yoakam presented the quarterly report for Building and Grounds.

Mr. Noll presented the quarterly report for Public Works.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Culbertson that this Board recess from open session and go into a closed executive session to discuss personnel matters of non-elected personnel as justified by K.S.A. 75-4319(b)(1) and to protect the privacy interests of the persons involved and that this Board resume open session in the meeting room at 10:30 a.m. Present in the executive session will be Commissioners Jeff Culbertson, Vicky Kaaz, Doug Smith, Mike Smith, Mike Stieben and County Administrator Mark Loughry and others as invited by the Board.

Motion passed, 5-0.

The Board returned to regular session at 10:30 a.m. No action was taken and no decisions were made. The subject was limited to non-elected personnel.

Commissioner Kaaz participated in NEK-CAP meeting, the Leavenworth City Commission meeting and the Juvenile Advisory Board meeting for Community Corrections. She will be attending the KCATA meeting today.

Commissioner Doug Smith attended the Juvenile Advisory Board meeting and Mr. Rocky Himpel's funeral.

A motion was made by Commissioner Kaaz and seconded by Commissioner Mike Smith to adjourn.
Motion passed, 5-0.

The Board adjourned at 10:32 a.m.

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, August 8, 2022

Tuesday, August 9, 2022

Wednesday, August 10, 2022

9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, August 11, 2022

12:00 p.m. LCDC meeting

Friday, August 12, 2022

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

START DATE: 07/23/2022 END DATE: 07/29/2022

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#					
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	329088	99318 AP	07/29/2022	2-001-5-31-297	HEALTH DEPT,ANNEX,COMM CORR (FR	247.50	
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	329088	99318 AP	07/29/2022	2-001-5-31-298	HEALTH DEPT,ANNEX,COMM CORR (FR	437.50	
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	329088	99318 AP	07/29/2022	2-001-5-32-209	HEALTH DEPT,ANNEX,COMM CORR (FR	245.00	
							*** VENDOR 2138 TOTAL		930.00
799	ALBERTS	ALBERT'S & SON INC	329089	99319 AP	07/29/2022	2-001-5-07-207	REPL AC MOTOR C&D PODS JAIL	470.00	
1061	B & W FIRE LLC	B & W FIRE LLC	329090	99320 AP	07/29/2022	2-001-5-07-208	001245 JAIL - ANNUAL FIRE EXT	286.30	
1061	B & W FIRE LLC	B & W FIRE LLC	329090	99320 AP	07/29/2022	2-001-5-32-266	001245 ANNUAL FIRE EXT INSP JU	353.55	
							*** VENDOR 1061 TOTAL		639.85
29353	BASEHOR POLICE DEPT	MIKAYLA VERNON	329059	99306 AP	07/27/2022	2-001-5-49-340	SECURITY FOR HOLY ANGELS CHURC	455.00	
283	BUSETTI ROBERT	ROBERT BUSETTI	329092	99322 AP	07/29/2022	2-001-5-07-219	MONTHLY FEE FOR DENTIST - INMA	350.00	
198	BUTLER'S S	COLLINS AUTOMOTIVE LLC	329093	99323 AP	07/29/2022	2-001-5-07-213	2268 SHERIFF UNITS 107, 130, 1	335.53	
198	BUTLER'S S	COLLINS AUTOMOTIVE LLC	329093	99323 AP	07/29/2022	2-001-5-07-213	2268 SHERIFF UNITS 107, 130, 1	109.95	
198	BUTLER'S S	COLLINS AUTOMOTIVE LLC	329093	99323 AP	07/29/2022	2-001-5-07-213	2268 SHERIFF UNITS 107, 130, 1	1,052.92	
198	BUTLER'S S	COLLINS AUTOMOTIVE LLC	329093	99323 AP	07/29/2022	2-001-5-07-213	SHERIFF UNIT 112	431.50	
							*** VENDOR 198 TOTAL		1,929.90
24545	CDW GOVERN	CDW GOVERNMENT INC	329094	99324 AP	07/29/2022	2-001-5-07-362	11106763 DVD ROM (LVSO)	167.06	
5637	CLEARWATER ENTERPRIS	CLEARWATER ENTERPRISES,LLC	329060	99307 AP	07/27/2022	2-001-5-14-220	20642-12019039952206 GAS SERV	2,435.40	
5637	CLEARWATER ENTERPRIS	CLEARWATER ENTERPRISES,LLC	329060	99307 AP	07/27/2022	2-001-5-32-392	20642-12019296502206 GAS SERVI	3,395.23	
							*** VENDOR 5637 TOTAL		5,830.63
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-01-212	ATTORNEY REGISTRATIONS, FLORAL	106.45	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-02-211	CLERK/ELECTION SUPPLIES,PRIMAR	2.60	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-02-301	CLERK/ELECTION SUPPLIES,PRIMAR	70.72	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-02-301	CLERK/ELECTION SUPPLIES/LABELW	21.10	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-04-211	ROD-POSTAGE, TRAVEL	440.57	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-04-302	ROD-POSTAGE, TRAVEL	76.40	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-202	EMS:MOREY, WESTFALL, SARGET, CJOH	172.98	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-203	EMS:FIELD SUPPLY, RED WASTE, UNF	180.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-210	AT&T FIRSTNET WIRELESS - EMS	261.60	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-212	EMS:FIELD SUPPLY, RED WASTE, UNF	49.95	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-215	WASTE MANAGMENT NW & EMS9013	139.05	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-215	TONGANOXIE WATER 725 & 425 LAM	70.29	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-05-215	FREESTATE ELEC SVC EMS 9102	421.40	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-216	EMS:FIELD SUPPLY, RED WASTE, UNF	476.19	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-05-280	MIDWEST MOBILE RADIO	402.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-282	EMS:FIELD SUPPLY, RED WASTE, UNF	346.01	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-301	EMS:FIELD SUPPLY, RED WASTE, UNF	47.47	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-301	EMS:MOREY, WESTFALL, SARGET, CJOH	57.21	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-306	EMS:MOREY, WESTFALL, SARGET, CJOH	2,229.12	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-350	EMS:FIELD SUPPLY, RED WASTE, UNF	662.31	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-381	EMS:FIELD SUPPLY, RED WASTE, UNF	12,293.74	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-381	EMS:MOREY, WESTFALL, SARGET, CJOH	220.56	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-381	EMS:MOREY, WESTFALL, SARGET, CJOH	149.96	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-383	EMS:FIELD SUPPLY, RED WASTE, UNF	70.23	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-05-383	EMS:MOREY, WESTFALL, SARGET, CJOH	148.27	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-06-216	AT&T MOBILITY - WIRELESS MIFI	86.86	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-06-301	PLANNING/ZONING - OFFICE SUPPL	257.53	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-203	LVSO PRISONER HEALTH, LICENSE, T	225.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-203	LVSO PRISONER HEALTH, LICENSE, T	20.50	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-208	WASTE MGMT LVSO DUMPSTER	517.67	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-07-208	MIDWEST MOBILE RADIO LVSO	1,640.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-07-208	FIRST ADVANTAGE BACKGROUND 4 C	18.36	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-07-210	AT&T LVSO 1313	245.27	

TYPES OF CHECKS SELECTED: * ALL TYPES

				P.O.NUMBER	CHECK#						
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-07-210	AT&T LVSO 1005		4,275.66	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-07-210	AT&T LVSO 1113		256.52	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-07-210	AT&T WIRELESS 5018		92.46	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-213	JAIL EXPENSE, VEH MAINT		309.76	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-07-216	CHARTER COMMS:INTERNET FOR EOC		74.99	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-219	LVSO PRISONER HEALTH,LICENSE,T		813.47	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-07-219	CHARTER COMMUNICATIONS - JAIL		182.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-07-223	FREESTATE EISENHOWER TOWER/SIR		383.29	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-301	LVSO PRISONER HEALTH,LICENSE,T		375.68	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-350	LVSO PRISONER HEALTH,LICENSE,T		27.27	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-353	LVSO PRISONER HEALTH,LICENSE,T		181.24	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-353	LVSO PRISONER HEALTH,LICENSE,T		332.67	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-354	LVSO PRISONER HEALTH,LICENSE,T		2,311.41-	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-354	EOC:KEMA MTG,COMMUNITY OUTREAC		106.06	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-354	EOC:KEMA MTG,COMMUNITY OUTREAC		23.06	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-357	LVSO PRISONER HEALTH,LICENSE,T		219.93	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-359	JAIL EXPENSE, VEH MAINT		135.20	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-07-362	LVSO PRISONER HEALTH,LICENSE,T		1,261.23	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-09-203	ATTORNEY REGISTRATIONS, FLORAL		250.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-11-202	BADGES,CONFERENCE,DUES,+		2,667.04	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-11-203	KANSAS JUDICIAL BRANCH-5 ATTOR		1,000.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-11-203	BADGES,CONFERENCE,DUES,+		1,170.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-11-205	KTA-CO ATTY TRAVEL		2.60	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-11-301	BADGES,CONFERENCE,DUES,+		633.59	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-11-301	CO ATTY - SUPPLIES (NT)		1,573.62	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-14-210	SPECTRUM ENTERPRISE-COUNTY COM		381.32	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-14-210	SPECTRUM ENTERPRISE-COMMUNICAT		2,023.95	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-14-220	TONGANOXIE WATER 725 & 425 LAM		63.29	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-14-220	7-36 FREESTATE ELEC 725 LAMING		1,096.47	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-14-301	EMPLOYEE APPRECIATION (NOLL)		172.37	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-18-213	COMMUNICATIONS ACCESS		2,220.31	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-18-213	SPECTRUM ENTERPRISE-COUNTY COM		2,500.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-19-217	JCLEMENS:AUDIO TRANSFER,PUBLIC		380.92	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-19-301	2021 KSA SUPPLEMENTS		1,112.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-19-301	DIST CT OFFICE SUPPLIES/EQUIP		173.65	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-19-301	JCLEMENS:AUDIO TRANSFER,PUBLIC		19.99	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-21-300	HEALTH DEPT:CONTR,SUPPLY,PP,WI		510.55	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-23-203	IECD ANNUAL CONF - T COLE		899.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-28-215	SHRM MEMBERSHIP (HR)		229.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-31-290	B:HR,CTHSE,HD,JC		930.52	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-31-297	B:HR,CTHSE,HD,JC		68.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-31-312	HERKEN:JC,CTHSE,CUSHING MATERI		125.70	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-31-312	B:HR,CTHSE,HD,JC		105.38	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-31-384	B:HR,CTHSE,HD,JC		50.31	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-31-390	B:HR,CTHSE,HD,JC		240.88	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-31-391	B:HR,CTHSE,HD,JC		517.06	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-32-296	B:HR,CTHSE,HD,JC		438.90	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-32-297	B:HR,CTHSE,HD,JC		419.86	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-32-391	TOMLIN-BLDG MAINT SUPPLY		76.98	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-32-391	HERKEN:JC,CTHSE,CUSHING MATERI		894.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-32-391	B:HR,CTHSE,HD,JC		1,397.80	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-33-209	B:HR,CTHSE,HD,JC		935.85	

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#						
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-33-391	HERKEN:JC, CTHSE, CUSHING MATERI		674.26	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-41-201	COPIES, APPRAISAL GUIDS, OFC SUP		50.59	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-41-211	COPIES, APPRAISAL GUIDS, OFC SUP		10.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-41-301	COPIES, APPRAISAL GUIDS, OFC SUP		119.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-41-370	COPIES, APPRAISAL GUIDS, OFC SUP		379.95	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-42-285	ESRI CREDITS, FPM CONF, ARCGIS L		175.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-42-286	ESRI CREDITS, FPM CONF, ARCGIS L		7,679.45	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-42-293	ESRI CREDITS, FPM CONF, ARCGIS L		500.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-49-301	CLERK/ELECTION SUPPLIES, PRIMAR		42.22	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-49-301	ELECTION PREP LUNCH		80.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-49-301	KEPPLER: PRIMARY/ELECTION SUPPL		191.74	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-49-340	CLERK/ELECTION SUPPLIES, PRIMAR		204.31	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-49-340	KEPPLER: PRIMARY/ELECTION SUPPL		291.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-49-340	CLERK/ELECTION SUPPLIES/LABELW		16.48	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-49-340	CLERK/ELECTION SUPPLIES/LABELW		143.90	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-49-340	CLERK/ELECTION SUPPLIES/LABELW		38.99	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-49-340	CLERK/ELECTION SUPPLIES/LABELW		166.33	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-001-5-49-340	CLERK/ELECTION SUPPLIES/LABELW		244.19	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-53-203	NOX WEED; PERMIT, KNIFE		100.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-53-207	WASTE MANAGMENT NW & EMS9013		94.61	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-001-5-53-308	NOX WEED; PERMIT, KNIFE		26.07	
							*** VENDOR	648 TOTAL		65,375.45
156	CONVERGEONE	CONVERGEONE INC	329097	99328 AP	07/29/2022	2-001-5-18-220	AOSLVCO0001 CONSULTATION		900.00	
591	COSTAR REALTY	COSTAR REALTY INFORMATION INC	329098	99329 AP	07/29/2022	2-001-5-23-209	DATABASE SUBSCRIPTION JULY 202		400.00	
11721	DEAF EXPRESSION, INC	DEAF EXPRESSION, INC	329099	99330 AP	07/29/2022	2-001-5-19-221	LEAV02 DIST CT INTERPRETER 7/2		200.44	
86	EVERGY	EVERGY KANSAS CENTRAL INC	329101	99332 AP	07/29/2022	2-001-5-14-220	ELEC SVC COURTHOUSE		14,373.38	
86	EVERGY	EVERGY KANSAS CENTRAL INC	329101	99332 AP	07/29/2022	2-001-5-32-392	ELEC SVC JUSTICE CENTER		33,378.26	
							*** VENDOR	86 TOTAL		47,751.64
8726	FAGAN COMPANY	FAGAN COMPANY	329102	99333 AP	07/29/2022	2-001-5-32-209	24520 JC BOILER FLUE CONDENSAT		522.70	
8726	FAGAN COMPANY	FAGAN COMPANY	329102	99333 AP	07/29/2022	2-001-5-32-209	24520 JUSTICE CENTER		5,583.00	
							*** VENDOR	8726 TOTAL		6,105.70
971	GALLS	GALLS	329103	99334 AP	07/29/2022	2-001-5-07-350	5289255 SHERIFF UNIFORMS		60.50	
971	GALLS	GALLS	329103	99334 AP	07/29/2022	2-001-5-07-350	5289255 SHERIFF UNIFORMS		60.50	
971	GALLS	GALLS	329103	99334 AP	07/29/2022	2-001-5-07-350	5289255 SHERIFF UNIFORMS		266.00	
971	GALLS	GALLS	329103	99334 AP	07/29/2022	2-001-5-07-350	5289255 SHERIFF UNIFORMS		181.50	
971	GALLS	GALLS	329103	99334 AP	07/29/2022	2-001-5-07-350	5289255 SHERIFF UNIFORMS		27.20	
971	GALLS	GALLS	329103	99334 AP	07/29/2022	2-001-5-07-350	5289255 SHERIFF UNIFORMS		181.50	
							*** VENDOR	971 TOTAL		722.80
83	GRAFIX SHOPPE	M J DONOVAN ENTERPISES, INC	329104	99335 AP	07/29/2022	2-001-5-07-213	VEHICLE GRAPHICS LVSO 101		35.05	
4465	GRONIS	GRONIS HARDWARE INC	329105	99336 AP	07/29/2022	2-001-5-07-357	JAIL SUPPLIES, MAINT		13.02	
4465	GRONIS	GRONIS HARDWARE INC	329105	99336 AP	07/29/2022	2-001-5-07-359	JAIL SUPPLIES, MAINT		64.38	
4465	GRONIS	GRONIS HARDWARE INC	329105	99336 AP	07/29/2022	2-001-5-07-359	JAIL SUPPLIES, MAINT		22.99	
							*** VENDOR	4465 TOTAL		100.39
16080	GT DISTRIBUTORS	GT DISTRIBUTORS	329106	99337 AP	07/29/2022	2-001-5-07-356	SHERIFF: SLING SWIVELS, ALUM RAI		168.50	
468	HR DIRECT	TAYLOR CORPORATION	329110	99341 AP	07/29/2022	2-001-5-07-303	POSTERGUARD 1 YEAR RENEWAL (LV		84.99	
468	HR DIRECT	TAYLOR CORPORATION	329110	99341 AP	07/29/2022	2-001-5-07-303	POSTERGUARD 1 YEAR RENEWAL (LV		84.99	
468	HR DIRECT	TAYLOR CORPORATION	329110	99341 AP	07/29/2022	2-001-5-07-303	POSTERGUARD 1 YEAR RENEWAL (LV		84.99	
468	HR DIRECT	TAYLOR CORPORATION	329110	99341 AP	07/29/2022	2-001-5-07-303	POSTERGUARD 1 YEAR RENEWAL (LV		84.99	
468	HR DIRECT	TAYLOR CORPORATION	329110	99341 AP	07/29/2022	2-001-5-07-303	POSTERGUARD 1 YEAR RENEWAL (LV		84.99	
468	HR DIRECT	TAYLOR CORPORATION	329110	99341 AP	07/29/2022	2-001-5-07-303	POSTERGUARD 1 YEAR RENEWAL (LV		84.99	
468	HR DIRECT	TAYLOR CORPORATION	329110	99341 AP	07/29/2022	2-001-5-07-303	POSTERGUARD 1 YEAR RENEWAL (LV		84.99	
468	HR DIRECT	TAYLOR CORPORATION	329110	99341 AP	07/29/2022	2-001-5-07-303	POSTERGUARD 1 YEAR RENEWAL (LV		84.99	
							*** VENDOR	468 TOTAL		594.93

TYPES OF CHECKS SELECTED: * ALL TYPES

P.O.NUMBER CHECK#

99 JUROR

warrants by vendor

START DATE: 07/23/2022 END DATE: 07/29/2022

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#							
99	JUROR									
							*** VENDOR	99 TOTAL	1,782.07	
46	KANSAS COR	KANSAS CORRECTIONAL INDUSTRIES	329153	99384 AP	07/29/2022	2-001-5-07-359	1052001 SHERIFF-PAINT FOR JAIL	220.00		
26400	KANSAS GAS	KANSAS GAS SERVICE	329062	99313 AP	07/27/2022	2-001-5-14-220	510614745 1628631 73 GAS TRANS	607.21		
26400	KANSAS GAS	KANSAS GAS SERVICE	329062	99313 AP	07/27/2022	2-001-5-32-392	510614745 1628631 73 GAS TRANS	814.17		
26400	KANSAS GAS	KANSAS GAS SERVICE	329062	99313 AP	07/27/2022	2-001-5-33-392	510614745 1562296 18 GAS TRANS	75.91		
26400	KANSAS GAS	KANSAS GAS SERVICE	329062	99313 AP	07/27/2022	2-001-5-33-392	510614745 1562296 18 GAS TRANS	75.91		
26400	KANSAS GAS	KANSAS GAS SERVICE	329062	99313 AP	07/27/2022	2-001-5-33-392	510614745 1562296 18 GAS TRANS	301.16-		
26400	KANSAS GAS	KANSAS GAS SERVICE	329062	99313 AP	07/27/2022	2-001-5-33-392	510614745 1562296 18 GAS TRANS	75.91		
26400	KANSAS GAS	KANSAS GAS SERVICE	329062	99313 AP	07/27/2022	2-001-5-33-392	510614745 1562296 18 GAS TRANS	75.91		
							*** VENDOR	26400 TOTAL	1,423.86	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	329158	99389 AP	07/29/2022	2-001-5-07-301	SHERIFF-OFFICE SUPPLIES	642.59		
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-02-209	COUNTY CLERK 1 YEAR SUB (8.10.	165.84		
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING/ZONING NOTICES	37.53		
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING/ZONING NOTICES	10.58		
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING/ZONING NOTICES	10.58		
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING/ZONING NOTICES	12.78		
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING/ZONING NOTICES	10.78		
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING/ZONING NOTICES	10.58		
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING/ZONING NOTICES	10.58		
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING/ZONING NOTICES	10.98		
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING/ZONING NOTICES	12.98		
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING DEV NOTIFICATIO	10.58		
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING DEV NOTIFICATIO	11.38		
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING DEV NOTIFICATIO	10.78		

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#					
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING DEV NOTIFICATIO	12.58	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING DEV NOTIFICATIO	14.38	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING - PUBLIC NOTICE	38.94	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING - PUBLIC NOTICE	32.55	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING - PUBLIC NOTICE	38.54	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	25250 PLANNING - PUBLIC NOTICE	12.98	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	25250 PLANNING - PUBLIC NOTICE	12.38	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	25250 PLANNING - PUBLIC NOTICE	10.38	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	25250 PLANNING - PUBLIC NOTICE	10.58	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	25250 PLANNING - PUBLIC NOTICE	12.58	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING/REZONING RESOLU	20.97	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 PLANNING/REZONING RESOLU	18.17	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 DEV NOTIFICATIONS	12.78	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 DEV NOTIFICATIONS	10.19	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 DEV NOTIFICATIONS	10.58	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 DEV NOTIFICATIONS	12.38	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-06-218	21250 DEV NOTIFICATIONS	831.60-	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-09-233	30360 2021CV155 TAX SALE PUBLI	12.18	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-14-228	21272 BUDGET NOTICES,ELECTION	31.86	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-14-228	21272 BUDGET NOTICES,ELECTION	27.00	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-19-217	24156 LEGAL NOTICE 2021JC069	40.34	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-49-340	21272 ELECTION NOTICES	264.39	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-49-340	21272 ELECTION NOTICES	6.59	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-001-5-49-340	21272 BUDGET NOTICES,ELECTION	7.39	
							*** VENDOR	537 TOTAL	165.06
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	329161	99393 AP	07/29/2022	2-001-5-21-300	PRINTER METER - ELC2 (HEALTH D	34.86	
319	MISSOURI LAWYERS MED	BRIDGE TOWER OPCO,LLC	329162	99394 AP	07/29/2022	2-001-5-19-217	10024560 LEGAL NOTICE 2021JC06	35.00	
437	NORTH AMERICAN RESC	NORTH AMERICAN RESCUE LLC	329164	99396 AP	07/29/2022	2-001-5-07-353	42312 TOURNIQUETS & HOLDERS	129.27	
427	PEMBLE	JORDAN PEMBLE	329165	99397 AP	07/29/2022	2-001-5-09-231	VARIOUS CINC CASES - CONFLICT	2,212.50	
7098	QUILL CORP	QUILL CORP	329167	99399 AP	07/29/2022	2-001-5-28-301	5643954 OFFICE SUPPLIES (HR)	10.99	
7098	QUILL CORP	QUILL CORP	329167	99399 AP	07/29/2022	2-001-5-28-301	5643954 OFFICE SUPPLIES (HR)	34.97	
							*** VENDOR	7098 TOTAL	45.96
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	329170	99402 AP	07/29/2022	2-001-5-14-336	NOX WEED JUNE FULE,MAINT	696.50	
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	329170	99402 AP	07/29/2022	2-001-5-23-2	REIM ADMIN CELL PHONE APR-MAY-	316.14	
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	329170	99402 AP	07/29/2022	2-001-5-53-308	NOX WEED JUNE FULE,MAINT	491.58	
							*** VENDOR	458 TOTAL	1,504.22
6148	SHERIFF	LEAV CO SHERIFF DEPT	329173	99405 AP	07/29/2022	2-001-5-07-357	REIM FOR PART	10.36	
915	SMITHEREEN PEST MANA	SMITHEREEN PEST MANAGEMENT	329174	99406 AP	07/29/2022	2-001-5-31-212	204513 JUNE/JULY PEST CONTROL	601.00	
915	SMITHEREEN PEST MANA	SMITHEREEN PEST MANAGEMENT	329174	99406 AP	07/29/2022	2-001-5-31-212	204513 JUNE/JULY PEST CONTROL	601.00	
915	SMITHEREEN PEST MANA	SMITHEREEN PEST MANAGEMENT	329174	99406 AP	07/29/2022	2-001-5-32-211	204513 JUNE/JULY PEST CONTROL	85.00	
915	SMITHEREEN PEST MANA	SMITHEREEN PEST MANAGEMENT	329174	99406 AP	07/29/2022	2-001-5-32-211	204513 JUNE/JULY PEST CONTROL	85.00	
							*** VENDOR	915 TOTAL	1,372.00
248	SUMMIT FOOD	ELIOR, INC	329175	99407 AP	07/29/2022	2-001-5-07-261	C741000 INMATE MEALS 7/9-7/15	5,065.73	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-01-302	JUNE POSTAGE	15.28	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-02-302	JUNE POSTAGE	9.71	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-03-302	JUNE POSTAGE	125.01	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-03-302	MAY POSTAGE	96.53	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-04-302	JUNE POSTAGE	2.29	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-05-302	JUNE POSTAGE	605.69	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-06-302	JUNE POSTAGE	17.16	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-07-302	JUNE POSTAGE	314.39	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-09-232	JUNE POSTAGE	17.13	

START DATE: 07/23/2022 END DATE: 07/29/2022

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#						
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-11-302	MAY POSTAGE	764.47	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-14-302	JUNE POSTAGE	9.01	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-19-302	JUNE POSTAGE	1,855.02	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-28-302	JUNE POSTAGE	132.15	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-41-302	JUNE POSTAGE	110.58	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-49-302	JUNE POSTAGE	347.56	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-001-5-53-301	JUNE POSTAGE	30.68	
*** VENDOR								575 TOTAL	4,452.66
5505	VERIZON WIRELESS	VERIZON WIRELESS	329065	99316 AP	07/27/2022	2-001-5-07-251	PHONE RECORDS FOR CASE 22-0345	50.00	
479	WERRING	FARRIS, FRESH, & WERRING LAW OFF	329177	99409 AP	07/29/2022	2-001-5-09-231	COURT APPOINTED ATTORNEY -2019	1,288.88	
2007	WIRENUTS	WIRENUTS	329178	99410 AP	07/29/2022	2-001-5-07-301	KEY FOBS	59.00	
2007	WIRENUTS	WIRENUTS	329178	99410 AP	07/29/2022	2-001-5-32-209	JUSTICE CNETER CR#2 HES STRIKE	502.10	
*** VENDOR								2007 TOTAL	561.10
100	WITNESS LIST								
*** VENDOR								100 TOTAL	362.26
TOTAL FUND 001									154,485.72

648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-108-5-00-213	HEALTH DEPT:CONTR,SUPPLY,PP,WI	69.74	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-108-5-00-219	HEALTH DEPT:CONTR,SUPPLY,PP,WI	261.45	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-108-5-00-219	AT&T HEALTH DEPT WIRELESS CCL	164.69	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-108-5-00-280	HEALTH DEPT:CONTR,SUPPLY,PP,WI	1,439.15	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-108-5-00-301	HEALTH DEPT:CONTR,SUPPLY,PP,WI	1,192.69	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-108-5-00-302	HEALTH DEPT:CONTR,SUPPLY,PP,WI	25.57	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-108-5-00-380	HEALTH DEPT:CONTR,SUPPLY,PP,WI	149.30	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-108-5-00-384	HEALTH DEPT:CONTR,SUPPLY,PP,WI	3,062.94	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-108-5-00-601	HEALTH DEPT:CONTR,SUPPLY,PP,WI	136.15	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-108-5-00-601	MIDWEST MOBILE RADIO - HEALTH	75.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-108-5-00-606	HEALTH DEPT-WIC	653.45	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-108-5-00-606	HEALTH DEPT:CONTR,SUPPLY,PP,WI	605.06	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-108-5-00-610	HEALTH DEPT:CONTR,SUPPLY,PP,WI	565.61	
*** VENDOR								648 TOTAL	8,400.80
23163	HEMOCUE AMERICA	RADIOMETER AMERICA INC DIV:HEM	329109	99340 AP	07/29/2022	2-108-5-00-380	29235 CUVETTES	99.00	
23163	HEMOCUE AMERICA	RADIOMETER AMERICA INC DIV:HEM	329109	99340 AP	07/29/2022	2-108-5-00-606	29235 CUVETTES	99.00	
*** VENDOR								23163 TOTAL	198.00
8466	KDHE PERMITS	KDHE	329155	99386 AP	07/29/2022	2-108-5-00-380	UPT KIT COLLECTION AND TRANSP	37.50	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-108-5-00-302	JUNE POSTAGE	396.19	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-108-5-00-606	JUNE POSTAGE	148.40	
*** VENDOR								575 TOTAL	544.59
TOTAL FUND 108									9,180.89

warrants by vendor

START DATE: 07/23/2022 END DATE: 07/29/2022

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#						
24545	CDW GOVERN	CDW GOVERNMENT INC	329094	99324 AP	07/29/2022	2-115-5-00-408	11106763 CISCO PHONES (LVSO)	15,707.50		
24545	CDW GOVERN	CDW GOVERNMENT INC	329094	99324 AP	07/29/2022	2-115-5-00-409	3773122 CSCO NETWORK MODULES/D	4,380.00		
24545	CDW GOVERN	CDW GOVERNMENT INC	329094	99324 AP	07/29/2022	2-115-5-00-409	3773122 CSCO NETWORK MODULES/D	7,020.00		
							*** VENDOR 24545 TOTAL			27,107.50
27486	INSIGHT	INSIGHT	329111	99342 AP	07/29/2022	2-115-5-00-409	10036173 CISCO DNA SUB, TABLET	2,382.84		
27486	INSIGHT	INSIGHT	329111	99342 AP	07/29/2022	2-115-5-00-409	10036173 CISCO DNA SUB, TABLET	5,782.00		
							*** VENDOR 27486 TOTAL			8,164.84
							TOTAL FUND 115			35,272.34
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-117-5-00-301	CLERK/ELECTION SUPPLIES/LABELW	588.00		
							TOTAL FUND 117			588.00
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-123-5-00-301	COMM CORR OIL CHANGE, VERIZON	30.32		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-123-5-00-301	CAR WASHES,OFFICE SUPPLIES	12.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-123-5-00-301	CAR WASHES,OFFICE SUPPLIES	38.76		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-123-5-00-301	FIRSTNET - WIRELESS - COMM COR	85.98		
							*** VENDOR 648 TOTAL			167.06
							TOTAL FUND 123			167.06
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-126-5-00-210	FIRSTNET - WIRELESS - COMM COR	287.85		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-126-5-00-221	CAR WASHES,OFFICE SUPPLIES	13.08		
							*** VENDOR 648 TOTAL			300.93
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-126-5-00-321	JUNE POSTAGE	128.23		
							TOTAL FUND 126			429.16
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-127-5-00-3	STAFF APPAREL, STAFF APPRECIAT	709.67		
							TOTAL FUND 127			709.67
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-207	7-34 PARTS,OFFICE SUPPLY, FACI	325.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-133-5-00-207	7-27 MIDWEST MOBILE RADIO	395.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-133-5-00-251	7-36 FREESTATE ELEC 725 LAMING	106.41		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-301	7-34 PARTS,OFFICE SUPPLY, FACI	112.42		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-301	7-33 PARTS,TIRES,SUPPLIES,+	16.96		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-309	7-33 PARTS,TIRES,SUPPLIES,+	582.64		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-310	7-34 PARTS,OFFICE SUPPLY, FACI	307.95		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-310	7-33 PARTS,TIRES,SUPPLIES,+	40.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-311	7-33 PARTS,TIRES,SUPPLIES,+	64.99		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-312	7-34 PARTS,OFFICE SUPPLY, FACI	625.87		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-312	7-33 PARTS,TIRES,SUPPLIES,+	232.79		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-326	7-33 PARTS,TIRES,SUPPLIES,+	259.98		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-360	7-34 PARTS,OFFICE SUPPLY, FACI	5,265.67		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-360	7-33 PARTS,TIRES,SUPPLIES,+	903.17		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-133-5-00-360	7-40 PREMIER TRUCK GROUP - AGI	149.02		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-133-5-00-360	7-40 PREMIER TRUCK GROUP - AGI	236.99		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-133-5-00-360	7-40 PREMIER TRUCK GROUP - AGI	22.13		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-133-5-00-360	7-40 PREMIER TRUCK GROUP - AGI	262.74		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-133-5-00-360	7-40 PREMIER TRUCK GROUP - AGI	1.76		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-133-5-00-360	7-40 PREMIER TRUCK GROUP - AGI	73.32		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-133-5-00-360	7-40 PREMIER TRUCK GROUP - AGI	284.83		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-364	7-33 PARTS,TIRES,SUPPLIES,+	83.90		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-365	7-34 PARTS,OFFICE SUPPLY, FACI	163.49		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-365	7-33 PARTS,TIRES,SUPPLIES,+	415.12		

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#					
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-133-5-00-440	7-34 PARTS,OFFICE SUPPLY, FACI	785.92	
							*** VENDOR		
							648 TOTAL		10,850.37
434	HAMM QUARR	HAMM QUARRIES	329107	99338 AP	07/29/2022	2-133-5-00-303	7-37 300467 WASHED CHIPS	277.23	
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	329063	99314 AP	07/27/2022	2-133-5-00-362	7-38 ACCT 495: BM2	20,508.39	
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	329063	99314 AP	07/27/2022	2-133-5-00-362	7-38 ACCT 495: BM2	33,197.88	
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	329063	99314 AP	07/27/2022	2-133-5-00-362	7-38 ACCT 495: BM2	45,947.44	
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	329063	99314 AP	07/27/2022	2-133-5-00-362	7-38 ACCT 495: BM2	46,267.23	
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	329063	99314 AP	07/27/2022	2-133-5-00-362	7-38 ACCT 495: BM2	43,060.24	
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	329063	99314 AP	07/27/2022	2-133-5-00-362	7-38 ACCT 495: BM2	31,412.37	
							*** VENDOR		
							1351 TOTAL		220,393.55
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-133-5-00-208	7-26 JOB POSTING(6/1) & BIDS (4.78	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-133-5-00-208	7-26 JOB POSTING(6/1) & BIDS (9.17	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-133-5-00-208	7-26 JOB POSTING(6/1) & BIDS (10.78	
537	LEAV TIMES	CHERRYROAD MEDIA INC	329159	99391 AP	07/29/2022	2-133-5-00-208	7-26 JOB POSTING(6/1) & BIDS (10.78	
							*** VENDOR		
							537 TOTAL		35.51
232	MHC KENWORTH	MHC KENWORTH-OLATHE	329160	99392 AP	07/29/2022	2-133-5-00-360	7-39 95988 REMAN BRAKE KITS,SP	312.11	
1123	POMPMIDWEST	POMP'S TIRE SERVICE INC	329166	99398 AP	07/29/2022	2-133-5-00-309	7-41 1960724 TIRES	542.00	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIEN-PO	329064	99315 AP	07/27/2022	2-133-5-00-301	7-33 JUNE POSTAGE	51.84	
392	VANDERBILT	VANDERBILT'S	329176	99408 AP	07/29/2022	2-133-5-00-364	7-42 1000127 SAFETY BOOTS - SP	149.99	
							TOTAL FUND 133		232,612.60
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-136-5-00-206	FIRSTNET - WIRELESS - COMM COR	57.57	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-136-5-00-207	COMM CORR: CLIENT INCENTIVES,S	30.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-136-5-00-221	COMM CORR OIL CHANGE, VERIZON	.12-	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-136-5-00-221	COMM CORR OIL CHANGE, VERIZON	30.33	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-136-5-00-226	FIRSTNET - WIRELESS - COMM COR	57.57	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-136-5-00-227	COMM CORR - CLIENT INCENTIVES	150.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-136-5-00-236	FIRSTNET - WIRELESS - COMM COR	85.98	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-136-5-00-3	STAFF APPAREL, STAFF APPRECIAT	709.69	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-136-5-00-321	COMM CORR: CLIENT INCENTIVES,S	47.80	
							*** VENDOR		
							648 TOTAL		1,168.82
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIEN-PO	329064	99315 AP	07/27/2022	2-136-5-00-301	JUNE POSTAGE	4.44	
							TOTAL FUND 136		1,173.26
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-137-5-00-320	7-8 FILTERS, AXLE BEARING	68.67	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-137-5-00-320	7-8 FILTERS, AXLE BEARING	845.92	
							*** VENDOR		
							648 TOTAL		914.59
232	MHC KENWORTH	MHC KENWORTH-OLATHE	329160	99392 AP	07/29/2022	2-137-5-00-320	7-9 95988 AIR FILTER	277.60	
8028	MURPHY TRA	MURPHY TRACTOR & EQUIP CO	329163	99395 AP	07/29/2022	2-137-5-00-320	7-10 88002-36463 COUPLING KIT	113.45	
3900	S & S ALLOY STEEL,I	S & S ALLOY STEEL, INC	329171	99403 AP	07/29/2022	2-137-5-00-313	7-11 1649 METAL FOR CULVERTS	174.00	
							TOTAL FUND 137		1,479.64
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-138-5-00-206	FIRSTNET - WIRELESS - COMM COR	57.57	
							TOTAL FUND 138		57.57
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-144-5-00-2	COA, PALS, COA MEMORIAL	265.28	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-144-5-00-2	COA, PALS, COA MEMORIAL	206.15	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-144-5-00-2	COA, PALS, COA MEMORIAL	193.33	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-144-5-00-3	COA, PALS, COA MEMORIAL	113.24	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-144-5-00-3	COA, PALS, COA MEMORIAL	84.10	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-144-5-00-3	COA, PALS, COA MEMORIAL	125.56	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-144-5-00-3	COA, PALS, COA MEMORIAL	526.26	

TYPES OF CHECKS SELECTED: * ALL TYPES

P.O.NUMBER CHECK#

*** VENDOR 648 TOTAL 1,513.92
TOTAL FUND 144 1,513.92

Table with columns: ID, Vendor Name, Description, P.O. Number, Check Number, Date, Amount, and Total. Includes entries for Brothers Disposal, Coburnco LLC, and various Commerce Bank cards.

*** VENDOR 648 TOTAL 5,525.45

Table with columns: ID, Vendor Name, Description, P.O. Number, Check Number, Date, Amount, and Total. Includes entries for Evergy, Kansas Gas, and Leav Paper.

*** VENDOR 4755 TOTAL 280.45

Table with columns: ID, Vendor Name, Description, P.O. Number, Check Number, Date, Amount, and Total. Includes entries for Midwest Office Tech, US Postal Service, and Water Dept.

TOTAL FUND 145 8,740.51

Table with columns: ID, Vendor Name, Description, P.O. Number, Check Number, Date, Amount, and Total. Includes entries for Commerce Bank cards.

*** VENDOR 648 TOTAL 1,369.61

Table with columns: ID, Vendor Name, Description, P.O. Number, Check Number, Date, Amount, and Total. Includes entry for US Postal Service.

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#							
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-146-5-00-302	MAY POSTAGE	1,524.22		
								*** VENDOR	575 TOTAL	2,639.46
								TOTAL FUND 146		4,009.07
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-147-5-00-3	COA, PALS, COA MEMORIAL	70.50		
								TOTAL FUND 147		70.50
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-160-5-00-204	HAMM INC - JUNE LANDFILL CHARG	91,220.47		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-160-5-00-213	SOLID WASTE;EQUIPMAINT	186.56		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-160-5-00-263	SOLID WASTE, PPE, CONTRACT,OFF	254.64		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-160-5-00-301	SOLID WASTE, PPE, CONTRACT,OFF	251.99		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-160-5-00-305	SOLID WASTE, PPE, CONTRACT,OFF	237.95		
								*** VENDOR	648 TOTAL	92,151.61
86	EVERGY	EVERGY KANSAS CENTRAL INC	329101	99332 AP	07/29/2022	2-160-5-00-210	ELEC SVC TRANSFER STATION	540.28		
86	EVERGY	EVERGY KANSAS CENTRAL INC	329101	99332 AP	07/29/2022	2-160-5-00-210	ELEC SVC TRANSFER STATION	23.88		
86	EVERGY	EVERGY KANSAS CENTRAL INC	329101	99332 AP	07/29/2022	2-160-5-00-210	ELEC SVC TRANSFER STATION	237.46		
								*** VENDOR	86 TOTAL	801.62
434	HAMM QUARR	HAMM QUARRIES	329107	99338 AP	07/29/2022	2-160-5-00-404	324359 ROCK/ROAD CUT-IN FOR NE	1,447.29		
17209	REDDI SERV	REDDI SERVICES	329168	99400 AP	07/29/2022	2-160-5-00-263	JULY SEPTIC (TRANSFER STATION)	325.00		
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	329064	99315 AP	07/27/2022	2-160-5-00-201	JUNE POSTAGE	25.64		
								TOTAL FUND 160		94,751.16
396	ACI BOLAND INC	ACI BOLAND INC	329053	10141 AP	07/26/2022	2-172-5-00-107	ARPA079 2.3 CUSHING - CRISIS S	3,725.00		
396	ACI BOLAND INC	ACI BOLAND INC	329053	10141 AP	07/26/2022	2-172-5-00-107	ARPA078 2.1 CUSHING -REMODEL	5,124.17		
396	ACI BOLAND INC	ACI BOLAND INC	329053	10141 AP	07/26/2022	2-172-5-00-107	ARPA080 2.4 CUSHING-EXTENSION	3,994.20		
								*** VENDOR	396 TOTAL	12,843.37
398	NETSTANDARD INC	NETSTANDARD INC	329085	10143 AP	07/28/2022	2-172-5-00-107	ARPA084 1.1 VITAL SERVICES AUG	4,830.00		
534	SANDS CONSTRUCTION	SANDS CONSTRUCTION LLC	329054	10142 AP	07/26/2022	2-172-5-00-107	ARPA081 2.2 CUSHING - COA	219,710.00		
534	SANDS CONSTRUCTION	SANDS CONSTRUCTION LLC	329054	10142 AP	07/26/2022	2-172-5-00-107	ARPA082 2.3 CUSHING-CRISIS	107,559.00		
534	SANDS CONSTRUCTION	SANDS CONSTRUCTION LLC	329054	10142 AP	07/26/2022	2-172-5-00-107	ARPA083 2.4 CUSHING-EXT	109,540.00		
								*** VENDOR	534 TOTAL	436,809.00
								TOTAL FUND 172		454,482.37
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	329088	99318 AP	07/29/2022	2-174-5-00-210	7 TOWER GENERATOR MAINT CALLS	395.00		
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	329088	99318 AP	07/29/2022	2-174-5-00-210	7 TOWER GENERATOR MAINT CALLS	215.00		
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	329088	99318 AP	07/29/2022	2-174-5-00-210	7 TOWER GENERATOR MAINT CALLS	395.00		
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	329088	99318 AP	07/29/2022	2-174-5-00-210	7 TOWER GENERATOR MAINT CALLS	485.00		
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	329088	99318 AP	07/29/2022	2-174-5-00-210	7 TOWER GENERATOR MAINT CALLS	395.00		
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	329088	99318 AP	07/29/2022	2-174-5-00-210	7 TOWER GENERATOR MAINT CALLS	160.00		
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	329088	99318 AP	07/29/2022	2-174-5-00-210	7 TOWER GENERATOR MAINT CALLS	160.00		
								*** VENDOR	2138 TOTAL	2,205.00
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329096	99327 AP	07/29/2022	2-174-5-00-210	FREESTATE EISENHOWER TOWER/SIR	1,057.24		
								TOTAL FUND 174		3,262.24
5637	CLEARWATER ENTERPRIS	CLEARWATER ENTERPRISES,LLC	329060	99307 AP	07/27/2022	2-195-5-00-290	20642-0321A774932206 GAS SERVI	18.37		
86	EVERGY	EVERGY KANSAS CENTRAL INC	329101	99332 AP	07/29/2022	2-195-5-00-290	ELEC SVC COMMUNITY CORRECTIONS	700.86		
26400	KANSAS GAS	KANSAS GAS SERVICE	329062	99313 AP	07/27/2022	2-195-5-00-290	510614745 1628631 73 GAS TRANS	79.90		
2	WATER DEPT	WATER DEPT	329066	99317 AP	07/27/2022	2-195-5-00-290	WATER/SEWER COMM CORR	52.68		
								TOTAL FUND 195		851.81
1867	REDWOOD TOXICOLOGY	REDWOOD TOXICOLOGY LABORATORY	329169	99401 AP	07/29/2022	2-196-5-00-201	112368 TESTING PANELS - METH	16.50		
								TOTAL FUND 196		16.50

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#						
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-210-5-00-2	SEWER DIST COMODITIES (FARR)	18.90	
18885	HAYNES EQU	HAYNES EQUIPMENT CO	329108	99339 AP	07/29/2022	2-210-5-00-2	SVC CALL 164TH ST	2,550.00	
24445	JOHNSON CO	JOHNSON CO GOVERNMENT	329112	99343 AP	07/29/2022	2-210-5-00-3	9802 VARIOUS TESTS, SD1,2,5	139.83	
								TOTAL FUND 210	2,708.73
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-212-5-00-3	SEWER DIST COMODITIES (FARR)	35.47	
24445	JOHNSON CO	JOHNSON CO GOVERNMENT	329112	99343 AP	07/29/2022	2-212-5-00-3	9802 VARIOUS TESTS, SD1,2,5	139.84	
16096	SCHUETZ CONST	SCHUETZ CONSTRUCTION LLC	329172	99404 AP	07/29/2022	2-212-5-00-2	DIG UP/REPAIR AT&T CONTRACTOR	1,927.77	
								TOTAL FUND 212	2,103.08
8466	KDHE PERMITS	KDHE BUREAU OF WATER	329156	99387 AP	07/29/2022	2-214-5-00-4	DEBT SERVICE PAYMENT 23	35,105.81	
								TOTAL FUND 214	35,105.81
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-215-5-03-213	B:HR,CTHSE,HD,JC	63.29	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	329061	99312 AP	07/27/2022	2-215-5-12-201	B:HR,CTHSE,HD,JC	1,456.39	
								*** VENDOR 648 TOTAL	1,519.68
1769	ELITE ELECTRIC	ELITE ELECTRIC	329100	99331 AP	07/29/2022	2-215-5-12-201	A/C UNITS AT HEALTH DEPT - CON	2,691.32	
								TOTAL FUND 215	4,211.00
24445	JOHNSON CO	JOHNSON CO GOVERNMENT	329112	99343 AP	07/29/2022	2-218-5-00-3	9802 VARIOUS TESTS, SD1,2,5	139.83	
								TOTAL FUND 218	139.83
8466	KDHE PERMITS	KDHE-BUREAU OF WATER	329157	99388 AP	07/29/2022	2-219-5-00-4	DEBT SERVICE PAYMENT 32	11,959.11	
								TOTAL FUND 219	11,959.11
								TOTAL ALL CHECKS	1,060,081.55

TYPES OF CHECKS SELECTED: * ALL TYPES

FUND SUMMARY

001	GENERAL	154,485.72
108	COUNTY HEALTH	9,180.89
115	EQUIPMENT RESERVE	35,272.34
117	CO CLERK TECHNOLOGY	588.00
123	JUVENILE CRIME PREVENTION	167.06
126	COMM CORR ADULT	429.16
127	COMM CORR ADULT NON GRANT	709.67
133	ROAD & BRIDGE	232,612.60
136	COMM CORR JUVENILE	1,173.26
137	LOCAL SERVICE ROAD & BRIDGE	1,479.64
138	JUV INTAKE & ASSESSMENT	57.57
144	PALS (PETS AND LOVING SENIORS	1,513.92
145	COUNCIL ON AGING	8,740.51
146	COUNTY TREASURER SPECIAL	4,009.07
147	MEMORIALS (COA)	70.50
160	SOLID WASTE MANAGEMENT	94,751.16
172	AMERICAN RECOVERY PLAN	454,482.37
174	911	3,262.24
195	JUVENILE DETENTION	851.81
196	DRUG TEST & SUPERVISION FEES	16.50
210	SEWER DISTRICT 1: HIGH CREST	2,708.73
212	SEWER DISTRICT 2: TIMBERLAKES	2,103.08
214	SEWER DISTRICT 3: GLENWOOD	35,105.81
215	CAPITAL IMPROVEMENTS	4,211.00
218	SEWER DIST #5	139.83
219	SEWER DIST #7: CEDAR LAKE SUB (FAIRMOUN	11,959.11
	TOTAL ALL FUNDS	1,060,081.55

Consent Agenda 8/3/22
Checks 7/23 - 7/29



BOARD ORDER 2022-5

AN ORDER OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF LEAVENWORTH, KANSAS, APPOINTING THE COUNT SURVEYOR AS AUTHORIZED BY THE PROVISIONS OF K.S.A 19-1401a, et seq.

COMES NOW the board of county commissioners of the county of Leavenworth, Kansas, and pursuant to the authority granted to them by the provisions of K.S.A. 19-1401a, et seq., hereby appoints Daniel Baumchen to serve as County Surveyor for the county of Leavenworth.

SO ORDERED ON THIS 3RD DAY OF AUGUST, 2022.

Mike Smith, Chair

Jeff Culbertson, Member

Vicky Kaaz, Member

Doug Smith, Member

Mike Stieben, Member

ATTEST: _____
Janet Klasinski, County Clerk

Leavenworth County Request for Board Action

Date: August 3, 2022

To: Board of County Commissioners

From: Connie Harmon, Director of Council on Aging

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested:

Approval and the BOCC Chairman's signature for three Notifications of Grant Approvals (NGAs) issued by the Wyandotte/Leavenworth County Area Agency on Aging for the Council on Aging's Older Americans Act and ARPA grant applications in 2021 and 2022.

Recommendation: Approval

Background: The Council on Aging applies for Older Americans Act funds each year to supplement the cost of the agency's Nutrition department programming such as *Meals on Wheels* and Human Services department programming such as *Telephoning and Visiting*, social service support, legal services, *Information & Assistance* and outreach. Notifications of Grant Approvals summarize the funds awarded, the County match and outline the manner in which the funds are to be expended. Typically, these NGAs are issued annually for signatures; however, due to staffing changes at the AAA, both 2021 and 2022 documents were issued in 2022. All outlined funds have been fully expended (2021) or are in the process of being expended in FY 2022.

Alternatives: Table, Deny, Approve

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

N/A

Additional Attachments: Kansas Department of Aging Applications for Supportive Services FY 2021, FY 2022 and FFY 2022 KDADS ARPA

KANSAS DEPARTMENT ON AGING

Title IIIB

Title IIIC1

Title IIIC2

APPLICATION FOR
SUPPORTIVE SERVICES

SUBMITTED BY:

LEAVENWORTH COUNTY COUNCIL ON AGING

FY 2021

APPLICATION
THE AREA AGENCY ON AGING
TITLE III OF THE OLDER AMERICANS ACT

1. Title of project: Council on Aging 2. Project Service Area: 01

3. Type of Application: New Continuation Revision Supplement

4. Project Director:

Connie Harmon, Director Leavenworth County Council on Aging 1830 S Broadway
Leavenworth, KS 66048
913-684-0777

5. Applicant Agency:

Doug Smith
Leavenworth County Commissioner Leavenworth County Court House 300Walnut
Leavenworth. KS 66048

6. Authorized to Sign for Applicant

Michael Smith
Chairman, Board of Leavenworth County Commissioners
300 Walnut. Leavenworth, Ks 66048

7. Grant Period:

10/01/2020 through 09/30/2021

8. Type of Organization: Public Agency

9. Payee: Leavenworth County Council on Aging 1830 S Broadway. Leavenworth. KS 66048

10. Total Cost: \$233,939

11. Terms and Conditions: It is understood and agreed by the undersigned that 1.) Funds awarded as a result of this request are to be expended for the purpose set forth herein and in accordance with all applicable laws. regulations. policies and procedures of this state and the Administration on Aging of the U.S. Department of Health and Human Services: 2.) Any proposed changes in the proposal approved will be submitted in writing by the applicant and upon notification of approval by the Area Agency shall be deemed incorporated into and become part of this agreement: 3.) Attached Assurance of Compliance (Form AOA-441) with the Department of Health and Human Services Regulation issued pursuant to Title VI of the Civil Rights Act of 1964 applies to this proposal as approved; and 4.) Funds awarded by the Area Agency may be terminated at any time for violations of any terms and requirements of this agreement.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

AGREEMENT

1. In consideration of this agreement the Wyandotte/Leavenworth Area Agency on Aging hereinafter referred to as the Area Agency, agrees to:
 - a) Provide to the Leavenworth County Council on Aging of Leavenworth, KS 66048 hereinafter referred to as the applicant agency, for the conduct of the project funds in an amount not to exceed \$ 233,939 (Federal Funds).
 - b) Provide necessary technical assistance.
 - c) Fully and promptly advised the applicant agency of all applicable state and federal guidelines and regulations.
 - d) Assist the applicant agency in ongoing monitoring and evaluation of the project's accomplishments.
2. In consideration of this agreement. the applicant agency agrees to:
 - a) Provide \$19,465 (Match Funds) from the applicant agency and other local financial resources to meet part of the cost of the project.
 - b) Furnish to the Area Agency such reports at such times and in such manner as shall be required. Agrees to implement and maintain such accounting systems and procedures which are adequate to control and support all fiscal activities under an area agency on aging and to maintain such accounts and supporting documents as will serve to permit an accurate and expeditious determination to be made at any time of the status of the federal grant for the applicant agency. Including the disposition of all monies received and the nature and the amount of all charges claimed to be against this agreement.
 - c) Assure that any subsequent agreements entered into with individuals, local, public, or private agencies and organizations under the general terms of this agreement shall be subject to all the applicable regulations and instructions of this agreement, and that all expenditures incurred by such agencies or organizations will be in accordance with the cost policies of the Department of Health and Human Services set forth in Title 45 CFR Part 74 Subpart Q.
 - d) Has read and agrees to follow the attached agreements and all other applicable regulations. Policies and procedures as prescribed by the Area Agency on Aging, the Kansas Department on Aging and the Administration on Aging.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

**ASSURANCE OF COMPLIANCE WITH THE DEPARTMENT OF HEALTH AND HUMAN SERVICES
REGULATION UNDER TITLE VI OF THE CIVIL RIGHTS ACT OF 1964**

HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80) issued pursuant to that title, to the end, that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Kansas Department on Aging, (hereinafter called the "Granter"), a recipient of federal financial assistance from HHS; and HEREBY GIVES ASSISTANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of federal financial assistance extended to the Applicant by the Granter, this Assurance shall obligate the Applicant, or in the case of any transfer for such property, any transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this Assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the federal financial assistance is extended to it by the Granter.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the Applicant by the Grantor, including installment payments after such date on account of applications for federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such federal financial assistance will be extended in reliance on the representations and agreements made in this Assurance, and the Grantor or the United States or both shall have the right to seek judicial enforcement of this Assurance. This Assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this Assurance on behalf of the Applicant.

X

Michael Smith
Chairman, Board of Leavenworth

Date: _____

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

CODE OF CONDUCT ASSURANCE

The recipient of this award shall develop and maintain a written, signed code or standard of conduct which shall govern the performance of its officers, employees, or agents engaged in awarding and expending federal grant funds. Include the following:

- 1) The recipient agency's officers, employees or agents shall neither solicit or accept gratuities, favors, or anything of monetary value from subcontractors or potential subcontractors.
- 2) All persons on the policy-making board and all employees in top management will file signed conflict of interest statements which will set forth any organizational, and financial, or familiar relationship with actual or potential providers of service under funds from the Older Americans Act.
- 3) Persons serving on advisory councils who are also staff or board members of projects being considered by the advisory council will be expected to remain silent in any presentation of those projects and refrain from voting on such projects.
- 4) Such standard or code shall provide for appropriate penalties, sanctions, or other disciplinary actions to be applied for violations of such standards either by the officers, employees or agents of the recipient agency or by subcontractors or their agents.

(NOTE: Above is not the code but merely assures that such a code will be adopted.)

X

Michael Smith
Chairman, Board of Leavenworth

Date: _____

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

AGREEMENTS

1. Agrees that the project will be carried out in accordance with Title III of the Older Americans Act, the program regulations issued thereto, the regulations and policies and procedures established by the Kansas Department on Aging, and the Area Agency and the terms and conditions of this application as approved by the Area Agency in making an award of funds.
2. Agrees that where subcontractors are proposed for the operation of one or more components of the proposal, and are approved as part of any award of funds under Title III the applicant agency retains full and complete responsibility for the operation of the project in keeping with the policies and procedures established by the Kansas Department on Aging and Area Agency for the project. The applicant agency will be held accountable by the Area Agency for all project expenditures: and will be in accordance with cost policies and procedures established by the Kansas Department on Aging and Area Agency, in keeping with the guidelines of the U.S. Administration on Aging. Copies of the proposed subcontracts are submitted with this application.
3. Agrees to cooperate with the Area Agency in its efforts toward developing a comprehensive and coordinated system of services for individuals who are 60 years of age or older by participating in joint planning efforts and other activities mutually agreed upon to meet this goal.
4. Agrees to provide for or participate in such training as may be necessary to enable paid and volunteer project personnel to perform more effectively on the project. The cost for such training has been included in the budget developed for the project and submitted as part of this application.
5. Agrees to actively seek qualified older persons for paid positions on the project.
6. Agrees to make provisions for volunteer opportunities for older persons.
7. Agrees to cooperate and assist in efforts undertaken by the Area Agency, the Kansas Department on Aging, the U.S. Administration on Aging, or any other agency or organization duly authorized by any of the proceedings to evaluate the effectiveness, feasibility and cost of the project.
8. Agrees that no personal information obtained from any individuals in conjunction with the project shall be publicly disclosed in a form that identifies an individual without the written and informed consent of the individual concerned.
9. Agrees to keep such records and make reports in such form and containing such information as may be required by the Area Agency. The applicant agency agrees to surrender individual records at the area agency's request.
10. Agrees to keep such accounts and documents as will serve to permit expeditious determination to be made at any time of the status of funds within the award, including the disposition of all monies received from the area agency, and the nature and amount of all charges claimed against such funds.
11. Agrees to comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and the regulations issued pursuant thereto. Also, further certifies that the applicant agency has no commitments or obligations which are inconsistent with compliance with these and any other pertinent federal regulations and policies and that any other agency, organization or party which participates in this project shall have no such commitments or obligations.
12. Is cognizant of and agrees to operate the project fully in conformance with all applicable state and local standards, including fire, health, safety and sanitation standards, prescribed in law or regulations.
13. All material published in connection with the project described above shall conspicuously acknowledge the support of the Older American Act, the Kansas Department on Aging and the Area Agency. In addition, each vehicle provided with Title III funds will carry the identification

"Older Americans Act' in letters at least as prominent in size and positions as other identification or signs.

14. That this agreement shall remain in force only as long as federal funds are made available from the Kansas Department on Aging in support of the project as described. and that the agreement may be terminated by either party upon sixty (60) days notice.
15. The title and ownership of all property and equipment purchased by the applicant agency with monies awarded by the Area Agency on Aging provided through the Kansas Department on Aging shall be taken in the name of said applicant agency and in event of dissolution. discontinuance. assignation or transfer of said project, activity, program or equipment. the Area Agency shall have the right to immediate possession of the same and may enter upon the premises where said equipment is located and seize and remove the same and applicant agency agrees to peacefully surrender the same.
16. Agrees to follow priorities set by the Area Agency for serving individuals who are 60 years of age or older with the greatest economic or social need with particular attention to low income minority individuals. Understands they may not use a means test..
17. Agrees to specify how the needs of low income minority individuals will be satisfied and to serve low income minority individuals at least in the proportion they represent of the total population in the area served.
18. Understands that any violation or breach of the approved application may cause immediate withholding. suspension. or termination of federal funds and appropriate administrative or legal action may be taken.
19. Agrees to develop a system for collection of contributions which provides each older persons with an opportunity to contribute, protects the privacy of each older persons with respect to his/her contribution. and ensures that neither undue pressure is used to obtain contributions nor are services denied to a person who will not or can not contribute.
20. Agrees to report all project income and that it be included and used in an approved budget in the period generated.
21. Agrees that the proper staff persons responsible for the receipt and expenditures of federal funds will be bonded.
22. Agrees that a physical inventory of property shall be taken every year of project operation to assess the condition of the property and the results reconciled with property records to verify the existence. current utilization. and continued need for the property.
23. Agrees to develop and implement a control system that insures adequate safeguards to prevent loss. damage. or theft of the property both during and after federal support of the project.
24. Agrees to provide adequate maintenance procedures to keep the property in good condition both during and after federal support of the project.
25. Agrees that in the event of a disaster affecting older persons all resources provided by this grant will be made available to the Area Agency on Aging if requested.
26. Agrees to provide an affirmative action plan for equal employment opportunity containing specific goals. action steps and timetables. The affirmative action plan shall be reviewed and updated annually. The Area Agency will neither approve nor renew grants or contracts to agencies that do not have an acceptable affirmative action program.
27. In cases where the project is a public agency. it will establish and maintain methods of personnel administration that conform to the Standards for a Merit System of Personnel Administration, and any standards prescribed by the U.S. Civil Service Commission pursuant to Section 208 of the Intergovernmental Personnel Act of 1970 modifying or superseding such standards. Such methods shall be maintained in the files of the project and shall be made available to the Area Agency upon request.
28. Agrees to comply with all provisions of Section 504 of the Rehabilitation Act of 1973 and subsequent state and federal policies implementing said act.

- 29. To operate its program or activity so that, when viewed in its entirety, the program or activity is readily accessible to handicapped persons. Where structural changes are required, these changes shall be made as quickly as possible, in keeping with 45CFR 84.
- 30. Agrees to comply with the provisions and standards contained in Americans with Disabilities Act (A.D.A.-28 CFR Part 35) and Kansas House Bill No. 2602.
- 31. Funds awarded by the area agency may be terminated at any time for violation of any terms and requirements of this agreement.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

(The Area Agency shall add any additional conditions or assurance it determines to be necessary as part of its agreement.)

CERTIFICATION REGARDING LOBBYING
Certification for Contracts, Grants, Loans and Cooperative Agreements

The undersigned certifies, to the best of his/her knowledge and belief, that:

- 1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress, in connection with this Federal grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

ASSURANCES OF COMPLIANCE BETWEEN THE
LEAVENWORTH COUNTY COUNCIL ON AGING
AREA AGENCY ON AGING
AND
KANSAS DEPARTMENT ON AGING

The applicant submits this area plan application for an award of the Older Americans Act of 1965 as amended. The applicant agency understands and agrees that the following provisions are part of the official application and as such become binding upon the conduct of the agency subsequent to the award of any funds by the Kansas Department on Aging.

The Applicant agency agrees:

- 1) To carry out the area plan program for the development of a comprehensive and coordinated system for supportive services, nutrition services, and where appropriate multipurpose senior centers, in accordance with Title III of the Older Americans Act, as amended, the program regulations issued pursuant thereto, the applicable state statutes, and conditions of this application as approved by the Kansas Department on Aging in making any award of funds.
- 2) To serve as an effective and visible advocate and a focal point for the elderly by reviewing and commenting, where feasible, upon all local plans, budgets, and policies that affect the elderly and providing technical assistance to any agency, organization, association, or individuals representing the needs of the elderly, within the planning and service area.
- 3) To work with those agencies or organizations in the area which can benefit older Kansans to assist them in increasing services to the elderly.
 - a) To assure that the area agency will not provide direct services except as provided for in the federal regulations and approved by Kansas Department on Aging.
 - b) To survey the resources in the planning and service area to determine the availability of services to meet the needs of the elderly and direct the activities to minimize duplication.
- 4) To furnish appropriate technical assistance to providers of social services, nutrition services, or multi-purpose senior centers in the planning and service area.
- 5) To compile information or institutions of higher education in the area and make a summary of such information available to older individuals.
- 6) To monitor and evaluate the activities carried out under the area plan.
- 7) To assure that priority is given to those activities and services which will assist any individual who is 60 years of age or older with the greatest economic and social need with particular attention to low-income minority individuals.
 - a) To assure that no means test shall be used to determine eligibility. The area agency shall encourage contributions and ensure the opportunity is available for participants to contribute to service.
 - b) (b) To assure that no individual shall be denied participation in the service program because of an inability to pay.
 - c) (c) To assure that the use of outreach efforts will identify individuals with the greatest social or economic need with particular attention to low-income minority individuals and older individuals with severe disabilities and will inform such individuals of the availability of such assistance.
 - d) To conduct periodic evaluations of and public hearings on, activities carried out under the area plan and an annual evaluation of the effectiveness of outreach under section (7) (c).
 - e) To conduct outreach to identify persons in each of the four minority racial groups including older Indians, Asian Americans, African Americans, and Hispanic Americans and inform them

of the availability of service if there is a significant number of older minorities in planning and service area.

- f) To develop and publish methods by which priority services are determined.
- 8) To assure that all older individuals within the planning and service area covered by the plan will have reasonably convenient access to information and referral services.
- 9) To assure that an adequate proportion of the III-B allotment to the planning and service area will be expended for the delivery of each of Access, In-home, and Legal Assistance.
- 10) To coordinate access services, in-home services, and legal assistance with community organizations established to benefit victims of Alzheimer's disease and the families of such victims.
- 11) To coordinate any Title III-B supported mental health services with mental health services provided by community health centers and other public and private non-profit agencies and organizations.
- 12) To include in service provider agreements to following requirements; how the provider intends to satisfy the needs of the low-income minority individuals in the area served and that the provider attempts to serve low-income minority individuals at least in proportion to the total population of the area served.
- 13) To award sub-grantees and/or contracts under the approved area plan to suitable providers and include minority agencies/organizations where feasible within the planning and service area.
- 14) To provide for adequate numbers of qualified staff working full to part-time, including older individuals, handicapped individuals, women, and members of minority groups, for the development and implementation of the area plan.
- 15) To provide training on assessing the needs and capacity of older individuals to all staff working in the information and referral program.
- 16) To assure that, to the extent feasible, all public notices in publishes announcing or explaining services furnished with Older Americans Act funds contain the words "in providing these services, no person shall be discriminated against on the basis of race, sex, color, national origin, physical handicap or their equivalent".
- 17) To operate its program or activity so that, when viewed in its entirety, the program or activity is readily accessible to handicapped persons. Where structural changes are required, these changes shall be made as quickly as possible, in keeping with 45 CFR 84.
- 18) Agrees to comply with the provision and standards contained in the American with Disabilities Act (A.D.A-28 CFR Part 35) and Kansas House Bill No. 2602.
- 19) To cooperate and assist in any efforts undertaken by the Kansas Department on Aging or the Administration on Aging to evaluate the effectiveness, feasibility, and cost of the services provided under the area plan.
- 20) That no personal information obtained from an individual in conjunction with the area agency and/or subgrantee activities or programs shall be disclosed in a form in which it is identified without written consent of the individual considered.
- 21) To keep such records and make such reports by designating deadlines in such form and containing such information as may be required by the Kansas Department on Aging and in accordance with guidelines and policies issued by the Department and the Administration on Aging. KDOA agrees to notify affected grant recipients of any changes in deadlines, policies, procedures, or regulations affecting this requirement.
- 22) To make copies of records or documents free of charge upon request as are required and needed by the Kansas Department on Aging, the Administration on Aging or their representatives to evaluate the effectiveness and efficiency which permit determination to be made of the status of funds.
- 23) To maintain such accounts and documents as will serve to permit expeditious determination to be made of the status of funds within the award, including the disposition of all monies received

from the Kansas Department on Aging, and the nature and amount of all charges claimed to be against such funds.

- 24) To assure that all materials published in connection with the area agency activities shall conspicuously acknowledge the support of the Administration on Aging and the Kansas Department on Aging.
- 25) To ensure that each vehicle funded with Title m funds carries the identification "Older Americans Act" in letters at least as prominent in size and position as other identification or sign.
- 26) To maintain a code of standard of conduct that shall govern the performance of its officers, employees, or agents in awarding and expending funds received from the Kansas Department on Aging. The signed code of conduct must be included in an official document of the area agency.
- 27) To be cognizant of and agrees to operate the project fully in conformance with all applicable state and local standards, including fire, health, safety, and sanitation standards, prescribed in law and regulations.
- 28) To provide an affirmative action plan for equal employment opportunity containing specific goals, action steps, and timetables. The affirmative action plan shall be reviewed and updated annually. The area agency will neither approve nor renew grants or contracts to agencies that do not have an acceptable affirmative action program.
- 29) To comply with all provisions of Section 504 of the Rehabilitation Act of 1973 and subsequent state and federal policies implementing said act.
- 30) To assure that adequate and effective opportunities for older persons to express their views on policy and area plan development and amendments are provided through public hearings.
- 31) To comply with Title VI of the Civil rights Act of 1964 (42 U.S.C. Sec 2000d) and the regulations issued pursuant thereto, and certifies that it has no commitments or obligations which are inconsistent with compliance with these and any other pertinent Federal regulations and policies, an that any other agency, organization, or party which participates. An Assurance of Compliance is hereto attached.
- 32) To establish an advisory council composed of older individuals including minority individuals who are participants or eligible to participate in programs under the act, representatives of older individuals, local elected officials, the general public and providers of veteran health care (if appropriate) to advise the area agency.
- 33) To conduct research, assure outreach and assist older individuals apply for benefits under SSI, Medicaid or Food Stamps if the area agency receives funds from the state agency.
- 34) To use the funds received for Part D, E, F, and/or C in accordance with the purpose of such parts.
- 35) To take into consideration the number of older individuals with the greatest economic or social need (with particular attention to low-income individuals) and the number of older Indians when determining the extent of need in the PSA.
- 36) To identify the number of low-income minority older individuals in the PSA and describe the methods used to satisfy the service needs of such individuals for the fiscal year proceeding the fiscal year for which the plan is prepared.
- 37) That regarding nutrition services, all statutory provisions concerning nutrition services participants contributions, selection of nutrition services providers, special requirements for nutrition services providers, food requirements for all nutrition services providers, and the offering of meals to volunteers and disabled persons will be met.
- 38) That individuals with disabilities who reside in a noninstitutional household with an accompany a person eligible for congregate meals under this part shall be provided a meal on the same basis that meals are provided to volunteers pursuant to Section 307 (a) (13) (I).
- 39) To conduct efforts to facilitate the coordination of community-based long-term care services pursuant to Section 308 (a) (6) (I) For individuals identified in Section 307 (a) (26).

- 40) To engage only in activities which are consistent with its statutory mission as prescribed in the Older Americans Act and as specified in state policies under Section 1321.11.
- 41) Where possible, to enter into arrangements with organizations providing day care services for children or adults, and respite for families, so as to provide opportunities for older individuals to aid or assist on a voluntary basis in the delivery of such services to children, adults, and families.
- 42) To establish effective and efficient procedures for coordination between the programs assisted under this title and programs described in Section 203 (b).
- 43) To identify the public and private nonprofit entities involved in the prevention identification, and treatment of the abuse, neglect, and exploitation of older individuals and based on such identification, determine the extent to which the need for appropriate services for such individuals is unmet.

X

Michael Smith
Chairman, Board of Leavenworth

Date: _____

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

APPLICANT AGENCY QUALIFICATIONS

- 1) Qualifications and competence of staff and proposed staff.
- 2) Experience in the successful operation of programs of similar scope.
- 3) Through understanding administrative and day-to-day operations and service delivery methods.
- 4) Capacity for the establishment of adequate managerial and financial systems and controls.
- 5) Ability to identify and prioritize program needs and a commitment to address them.
- 6) Capacity and willingness to comply with federal regulations and state and AAA policy.
- 7) Ability to evaluate and respond to participant's needs and preferences.
- 8) Ability to monitor and evaluate the program on an on-going basis.
- 9) Evidence of plans and ability to assure continuity of a quality program.

I believe the Council on Aging has successfully demonstrated that the agency is dedicated to and capable of meeting all guidelines stated in the above questions. The staff at the Council on Aging has a thorough understanding of the day-to-day operations and program objectives of the agency. They meet the educational and work experience guidelines and avail themselves of additional education through workshops and seminars,

PROJECT SERVICE

List days of the year that services will be closed

New Years Day, Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgivings Day X2, Christmas, Saturdays, Sunday's, 3-Snow Days

SERVICE DELIVERY SYSTEM

1. Describe in detail (attach additional pages as needed) how the service(s) will be provided by the project.
 - a) What are the geographic areas to be served? Leavenworth County
 - b) What are the requirements, if any, for an individual to participate in the service: Participants must be aged 60 or older, or the spouse of a participant who is 60 or older.
 - c) How will the public, older individuals, agencies and community leaders be informed of the service: Outreach efforts described in "Objectives"
 - d) Describe how the outreach efforts will be carried out especially for serving older persons with greatest economic or social need with particular attention to low-income minorities, the rural elderly and those individuals of limited English-speaking ability. Specify how the low income minority individual will be served. Outreach efforts described in "Objectives"
 - e) How will the program be coordinated with other aging programs and service agencies of the public and private sector? Coordination has been achieved with all appropriate agencies; coordination objectives are included in this document.
 - f) What holiday service is available? None.

2. Project Monitoring
 - a. Describe the applicant's plans for on-going monitoring and review of project objectives to assure the project is meeting the objectives as established in this application. the monitoring plan should identify barriers to completion of objectives. Each program is monitored on a monthly basis by the Agency Policy Board and monthly by the Area Wide Advisory Board. The Executive Director reports monthly to both of these boards and meets also Quarterly with the Board of Leavenworth County Commissioners

3. Contribution for Services
 - a. Describe the step by step procedure for collecting contribution which include: how the opportunity to contribute is provided, how the contributor's privacy is protected, and how contributions are protected and reported. Participants are given the opportunity to donate by mail and coin envelopes which may be given to the participant at the initial assessment. Contributions are counted daily by a two-person team and they are deposited daily at the Leavenworth County Treasurer's office.

4. Describe how the service will be evaluated by the applicant agency
 - a. Public Hearings
 - b. Oral & Written
 - c. Annual survey in news tabloid for senior citizens
 - d. Daily contact with public

ATTACHMENT "A"
Unified Government of Wyandotte County/Kansas City, Kansas
Older American Act

PROGRAM BUDGET

Sub recipient: **Leavenworth County**

This Federal Older American Act Grant award is for **October 1, 2020 – September 30, 2021**. Funds will be used according to the following budget.

A. **Title IIIB**.....\$52,234

Funds will be used for Information and Assistance, Visiting, Telephoning, and Recreation in accordance with the Older American Act Title IIIB regulations.

B. **Title IIIC1**\$67,562

Funds will be used for Program Management, Primary and Associated meal costs, Site Operation, and Nutrition Education in accordance with the Older American Act Title IIIB regulations.

C. **Title IIIC2**\$114,143

Funds will be used for Program Management, Primary and Associated meal costs, Delivery Cost, and Nutrition Education in accordance with the Older American Act Title IIIB regulations.

Total Program Budget:..... **\$233.939**

MATCH

These funds will be matched by the Sub recipient in the following manner:

Match Source: Mill Levy

Match Amount: \$19,465

** Documentation of the match and sources shall be submitted along with the request for each reimbursement.*

KANSAS DEPARTMENT ON AGING

Title IIIB

Title IIIC1

Title IIIC2

APPLICATION FOR
SUPPORTIVE SERVICES

SUBMITTED BY:

LEAVENWORTH COUNTY COUNCIL ON AGING

FY 2022

APPLICATION
THE AREA AGENCY ON AGING
TITLE III OF THE OLDER AMERICANS ACT

1. Title of project: Council on Aging 2. Project Service Area: 01

3. Type of Application: New Continuation Revision Supplement

4. Project Director:

Connie Harmon, Director Leavenworth County Council on Aging 1830 S Broadway
Leavenworth, KS 66048
913-684-0777

5. Applicant Agency:

Doug Smith
Leavenworth County Commissioner Leavenworth County Court House 300Walnut
Leavenworth. KS 66048

6. Authorized to Sign for Applicant

Michael Smith
Chairman, Board of Leavenworth County Commissioners
300 Walnut. Leavenworth, Ks 66048

7. Grant Period:

10/01/2021 through 09/30/2022

8. Type of Organization: Public Agency

9. Payee: Leavenworth County Council on Aging 1830 S Broadway. Leavenworth. KS 66048

10. Total Cost: \$233,160

11. Terms and Conditions: It is understood and agreed by the undersigned that 1.) Funds awarded as a result of this request are to be expended for the purpose set forth herein and in accordance with all applicable laws. regulations. policies and procedures of this state and the Administration on Aging of the U.S. Department of Health and Human Services: 2.) Any proposed changes in the proposal approved will be submitted in writing by the applicant and upon notification of approval by the Area Agency shall be deemed incorporated into and become part of this agreement: 3.) Attached Assurance of Compliance (Form AOA-441) with the Department of Health and Human Services Regulation issued pursuant to Title VI of the Civil Rights Act of 1964 applies to this proposal as approved; and 4.) Funds awarded by the Area Agency may be terminated at any time for violations of any terms and requirements of this agreement.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

AGREEMENT

1. In consideration of this agreement the Wyandotte/Leavenworth Area Agency on Aging hereinafter referred to as the Area Agency, agrees to:
 - a) Provide to the Leavenworth County Council on Aging of Leavenworth, KS 66048 hereinafter referred to as the applicant agency, for the conduct of the project funds in an amount not to exceed \$ 233,160 (Federal Funds).
 - b) Provide necessary technical assistance.
 - c) Fully and promptly advised the applicant agency of all applicable state and federal guidelines and regulations.
 - d) Assist the applicant agency in ongoing monitoring and evaluation of the project's accomplishments.

2. In consideration of this agreement. the applicant agency agrees to:
 - a) Provide \$19,374 (Match Funds) from the applicant agency and other local financial resources to meet part of the cost of the project.
 - b) Furnish to the Area Agency such reports at such times and in such manner as shall be required. Agrees to implement and maintain such accounting systems and procedures which are adequate to control and support all fiscal activities under an area agency on aging and to maintain such accounts and supporting documents as will serve to permit an accurate and expeditious determination to be made at any time of the status of the federal grant for the applicant agency. Including the disposition of all monies received and the nature and the amount of all charges claimed to be against this agreement.
 - c) Assure that any subsequent agreements entered into with individuals, local, public, or private agencies and organizations under the general terms of this agreement shall be subject to all the applicable regulations and instructions of this agreement, and that all expenditures incurred by such agencies or organizations will be in accordance with the cost policies of the Department of Health and Human Services set forth in Title 45 CFR Part 74 Subpart Q.
 - d) Has read and agrees to follow the attached agreements and all other applicable regulations. Policies and procedures as prescribed by the Area Agency on Aging, the Kansas Department on Aging and the Administration on Aging.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

**ASSURANCE OF COMPLIANCE WITH THE DEPARTMENT OF HEALTH AND HUMAN SERVICES
REGULATION UNDER TITLE VI OF THE CIVIL RIGHTS ACT OF 1964**

HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80) issued pursuant to that title, to the end, that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for with the Applicant receives Federal financial assistance from the Kansas Department on Aging, (hereinafter called the "Granter"), a recipient of federal financial assistance from HHS; and HEREBY GIVES ASSISTANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of federal financial assistance extended to the Applicant by the Granter, this Assurance shall obligate the Applicant, or in the case of any transfer for such property, any transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this Assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the federal financial assistance is extended to it by the Granter.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the Applicant by the Grantor, including installment payments after such date on account of applications for federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such federal financial assistance will be extended in reliance on the representations and agreements made in this Assurance, and the Grantor or the United States or both shall have the right to seek judicial enforcement of this Assurance. This Assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this Assurance on behalf of the Applicant.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

CODE OF CONDUCT ASSURANCE

The recipient of this award shall develop and maintain a written, signed code or standard of conduct which shall govern the performance of its officers, employees, or agents engaged in awarding and expending federal grant funds. Include the following:

- 1) The recipient agency's officers, employees or agents shall neither solicit or accept gratuities, favors, or anything of monetary value from subcontractors or potential subcontractors.
- 2) All persons on the policy-making board and all employees in top management will file signed conflict of interest statements which will set forth any organizational, and financial, or familiar relationship with actual or potential providers of service under funds from the Older Americans Act.
- 3) Persons serving on advisory councils who are also staff or board members of projects being considered by the advisory council will be expected to remain silent in any presentation of those projects and refrain from voting on such projects.
- 4) Such standard or code shall provide for appropriate penalties, sanctions, or other disciplinary actions to be applied for violations of such standards either by the officers, employees or agents of the recipient agency or by subcontractors or their agents.

(NOTE: Above is not the code but merely assures that such a code will be adopted.)

X

Michael Smith
Chairman, Board of Leavenworth

Date: _____

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

AGREEMENTS

1. Agrees that the project will be carried out in accordance with Title III of the Older Americans Act, the program regulations issued thereto, the regulations and policies and procedures established by the Kansas Department on Aging, and the Area Agency and the terms and conditions of this application as approved by the Area Agency in making an award of funds.
2. Agrees that where subcontractors are proposed for the operation of one or more components of the proposal, and are approved as part of any award of funds under Title III the applicant agency retains full and complete responsibility for the operation of the project in keeping with the policies and procedures established by the Kansas Department on Aging and Area Agency for the project. The applicant agency will be held accountable by the Area Agency for all project expenditures: and will be in accordance with cost policies and procedures established by the Kansas Department on Aging and Area Agency, in keeping with the guidelines of the U.S. Administration on Aging. Copies of the proposed subcontracts are submitted with this application.
3. Agrees to cooperate with the Area Agency in its efforts toward developing a comprehensive and coordinated system of services for individuals who are 60 years of age or older by participating in joint planning efforts and other activities mutually agreed upon to meet this goal.
4. Agrees to provide for or participate in such training as may be necessary to enable paid and volunteer project personnel to perform more effectively on the project. The cost for such training has been included in the budget developed for the project and submitted as part of this application.
5. Agrees to actively seek qualified older persons for paid positions on the project.
6. Agrees to make provisions for volunteer opportunities for older persons.
7. Agrees to cooperate and assist in efforts undertaken by the Area Agency, the Kansas Department on Aging, the U.S. Administration on Aging, or any other agency or organization duly authorized by any of the proceedings to evaluate the effectiveness, feasibility and cost of the project.
8. Agrees that no personal information obtained from any individuals in conjunction with the project shall be publicly disclosed in a form that identifies an individual without the written and informed consent of the individual concerned.
9. Agrees to keep such records and make reports in such form and containing such information as may be required by the Area Agency. The applicant agency agrees to surrender individual records at the area agency's request.
10. Agrees to keep such accounts and documents as will serve to permit expeditious determination to be made at any time of the status of funds within the award, including the disposition of all monies received from the area agency, and the nature and amount of all charges claimed against such funds.
11. Agrees to comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and the regulations issued pursuant thereto. Also, further certifies that the applicant agency has no commitments or obligations which are inconsistent with compliance with these and any other pertinent federal regulations and policies and that any other agency, organization or party which participates in this project shall have no such commitments or obligations.
12. Is cognizant of and agrees to operate the project fully in conformance with all applicable state and local standards, including fire, health, safety and sanitation standards, prescribed in law or regulations.
13. All material published in connection with the project described above shall conspicuously acknowledge the support of the Older American Act, the Kansas Department on Aging and the Area Agency. In addition, each vehicle provided with Title III funds will carry the identification

"Older Americans Act' in letters at least as prominent in size and positions as other identification or signs.

14. That this agreement shall remain in force only as long as federal funds are made available from the Kansas Department on Aging in support of the project as described. and that the agreement may be terminated by either party upon sixty (60) days notice.
15. The title and ownership of all property and equipment purchased by the applicant agency with monies awarded by the Area Agency on Aging provided through the Kansas Department on Aging shall be taken in the name of said applicant agency and in event of dissolution. discontinuance. assignation or transfer of said project, activity, program or equipment. the Area Agency shall have the right to immediate possession of the same and may enter upon the premises where said equipment is located and seize and remove the same and applicant agency agrees to peacefully surrender the same.
16. Agrees to follow priorities set by the Area Agency for serving individuals who are 60 years of age or older with the greatest economic or social need with particular attention to low income minority individuals. Understands they may not use a means test..
17. Agrees to specify how the needs of low income minority individuals will be satisfied and to serve low income minority individuals at least in the proportion they represent of the total population in the area served.
18. Understands that any violation or breach of the approved application may cause immediate withholding. suspension. or termination of federal funds and appropriate administrative or legal action may be taken.
19. Agrees to develop a system for collection of contributions which provides each older persons with an opportunity to contribute, protects the privacy of each older persons with respect to his/her contribution. and ensures that neither undue pressure is used to obtain contributions nor are services denied to a person who will not or can not contribute.
20. Agrees to report all project income and that it be included and used in an approved budget in the period generated.
21. Agrees that the proper staff persons responsible for the receipt and expenditures of federal funds will be bonded.
22. Agrees that a physical inventory of property shall be taken every year of project operation to assess the condition of the property and the results reconciled with property records to verify the existence. current utilization. and continued need for the property.
23. Agrees to develop and implement a control system that insures adequate safeguards to prevent loss. damage. or theft of the property both during and after federal support of the project.
24. Agrees to provide adequate maintenance procedures to keep the property in good condition both during and after federal support of the project.
25. Agrees that in the event of a disaster affecting older persons all resources provided by this grant will be made available to the Area Agency on Aging if requested.
26. Agrees to provide an affirmative action plan for equal employment opportunity containing specific goals. action steps and timetables. The affirmative action plan shall be reviewed and updated annually. The Area Agency will neither approve nor renew grants or contracts to agencies that do not have an acceptable affirmative action program.
27. In cases where the project is a public agency. it will establish and maintain methods of personnel administration that conform to the Standards for a Merit System of Personnel Administration, and any standards prescribed by the U.S. Civil Service Commission pursuant to Section 208 of the Intergovernmental Personnel Act of 1970 modifying or superseding such standards. Such methods shall be maintained in the files of the project and shall be made available to the Area Agency upon request.
28. Agrees to comply with all provisions of Section 504 of the Rehabilitation Act of 1973 and subsequent state and federal policies implementing said act.

- 29. To operate its program or activity so that, when viewed in its entirety, the program or activity is readily accessible to handicapped persons. Where structural changes are required, these changes shall be made as quickly as possible. in keeping with 45CFR 84.
- 30. Agrees to comply with the provisions and standards contained in Americans with Disabilities Act (A.D.A.-28 CFR Part 35) and Kansas House Bill No. 2602.
- 31. Funds awarded by the area agency may be terminated at any time for violation of any terms and requirements of this agreement.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

(The Area Agency shall add any additional conditions or assurance it determines to be necessary as part of its agreement.)

CERTIFICATION REGARDING LOBBYING
Certification for Contracts, Grants, Loans and Cooperative Agreements

The undersigned certifies, to the best of his/her knowledge and belief, that:

- 1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress, in connection with this Federal grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

ASSURANCES OF COMPLIANCE BETWEEN THE
LEAVENWORTH COUNTY COUNCIL ON AGING
AREA AGENCY ON AGING
AND
KANSAS DEPARTMENT ON AGING

The applicant submits this area plan application for an award of the Older Americans Act of 1965 as amended. The applicant agency understands and agrees that the following provisions are part of the official application and as such become binding upon the conduct of the agency subsequent to the award of any funds by the Kansas Department on Aging.

The Applicant agency agrees:

- 1) To carry out the area plan program for the development of a comprehensive and coordinated system for supportive services, nutrition services, and where appropriate multipurpose senior centers, in accordance with Title III of the Older Americans Act, as amended, the program regulations issued pursuant thereto, the applicable state statutes, and conditions of this application as approved by the Kansas Department on Aging in making any award of funds.
- 2) To serve as an effective and visible advocate and a focal point for the elderly by reviewing and commenting, where feasible, upon all local plans, budgets, and policies that affect the elderly and providing technical assistance to any agency, organization, association, or individuals representing the needs of the elderly, within the planning and service area.
- 3) To work with those agencies or organizations in the area which can benefit older Kansans to assist them in increasing services to the elderly.
 - a) To assure that the area agency will not provide direct services except as provided for in the federal regulations and approved by Kansas Department on Aging.
 - b) To survey the resources in the planning and service area to determine the availability of services to meet the needs of the elderly and direct the activities to minimize duplication.
- 4) To furnish appropriate technical assistance to providers of social services, nutrition services, or multi-purpose senior centers in the planning and service area.
- 5) To compile information or institutions of higher education in the area and make a summary of such information available to older individuals.
- 6) To monitor and evaluate the activities carried out under the area plan.
- 7) To assure that priority is given to those activities and services which will assist any individual who is 60 years of age or older with the greatest economic and social need with particular attention to low-income minority individuals.
 - a) To assure that no means test shall be used to determine eligibility. The area agency shall encourage contributions and ensure the opportunity is available for participants to contribute to service.
 - b) (b) To assure that no individual shall be denied participation in the service program because of an inability to pay.
 - c) (c) To assure that the use of outreach efforts will identify individuals with the greatest social or economic need with particular attention to low-income minority individuals and older individuals with severe disabilities and will inform such individuals of the availability of such assistance.
 - d) To conduct periodic evaluations of and public hearings on, activities carried out under the area plan and an annual evaluation of the effectiveness of outreach under section (7) (c).
 - e) To conduct outreach to identify persons in each of the four minority racial groups including older Indians, Asian Americans, African Americans, and Hispanic Americans and inform them

of the availability of service if there is a significant number of older minorities in planning and service area.

- f) To develop and publish methods by which priority services are determined.
- 8) To assure that all older individuals within the planning and service area covered by the plan will have reasonably convenient access to information and referral services.
- 9) To assure that an adequate proportion of the III-B allotment to the planning and service area will be expended for the delivery of each of Access, In-home, and Legal Assistance.
- 10) To coordinate access services, in-home services, and legal assistance with community organizations established to benefit victims of Alzheimer's disease and the families of such victims.
- 11) To coordinate any Title III-B supported mental health services with mental health services provided by community health centers and other public and private non-profit agencies and organizations.
- 12) To include in service provider agreements to following requirements; how the provider intends to satisfy the needs of the low-income minority individuals in the area served and that the provider attempts to serve low-income minority individuals at least in proportion to the total population of the area served.
- 13) To award sub-grantees and/or contracts under the approved area plan to suitable providers and include minority agencies/organizations where feasible within the planning and service area.
- 14) To provide for adequate numbers of qualified staff working full to part-time, including older individuals, handicapped individuals, women, and members of minority groups, for the development and implementation of the area plan.
- 15) To provide training on assessing the needs and capacity of older individuals to all staff working in the information and referral program.
- 16) To assure that, to the extent feasible, all public notices in publishes announcing or explaining services furnished with Older Americans Act funds contain the words "in providing these services, no person shall be discriminated against on the basis of race, sex, color, national origin, physical handicap or their equivalent".
- 17) To operate its program or activity so that, when viewed in its entirety, the program or activity is readily accessible to handicapped persons. Where structural changes are required, these changes shall be made as quickly as possible, in keeping with 45 CFR 84.
- 18) Agrees to comply with the provision and standards contained in the American with Disabilities Act (A.D.A-28 CFR Part 35) and Kansas House Bill No. 2602.
- 19) To cooperate and assist in any efforts undertaken by the Kansas Department on Aging or the Administration on Aging to evaluate the effectiveness, feasibility, and cost of the services provided under the area plan.
- 20) That no personal information obtained from an individual in conjunction with the area agency and/or subgrantee activities or programs shall be disclosed in a form in which it is identified without written consent of the individual considered.
- 21) To keep such records and make such reports by designating deadlines in such form and containing such information as may be required by the Kansas Department on Aging and in accordance with guidelines and policies issued by the Department and the Administration on Aging. KDOA agrees to notify affected grant recipients of any changes in deadlines, policies, procedures, or regulations affecting this requirement.
- 22) To make copies of records or documents free of charge upon request as are required and needed by the Kansas Department on Aging, the Administration on Aging or their representatives to evaluate the effectiveness and efficiency which permit determination to be made of the status of funds.
- 23) To maintain such accounts and documents as will serve to permit expeditious determination to be made of the status of funds within the award, including the disposition of all monies received

from the Kansas Department on Aging, and the nature and amount of all charges claimed to be against such funds.

- 24) To assure that all materials published in connection with the area agency activities shall conspicuously acknowledge the support of the Administration on Aging and the Kansas Department on Aging.
- 25) To ensure that each vehicle funded with Title m funds carries the identification "Older Americans Act" in letters at least as prominent in size and position as other identification or sign.
- 26) To maintain a code of standard of conduct that shall govern the performance of its officers, employees, or agents in awarding and expending funds received from the Kansas Department on Aging. The signed code of conduct must be included in an official document of the area agency.
- 27) To be cognizant of and agrees to operate the project fully in conformance with all applicable state and local standards, including fire, health, safety, and sanitation standards, prescribed in law and regulations.
- 28) To provide an affirmative action plan for equal employment opportunity containing specific goals, action steps, and timetables. The affirmative action plan shall be reviewed and updated annually. The area agency will neither approve nor renew grants or contracts to agencies that do not have an acceptable affirmative action program.
- 29) To comply with all provisions of Section 504 of the Rehabilitation Act of 1973 and subsequent state and federal policies implementing said act.
- 30) To assure that adequate and effective opportunities for older persons to express their views on policy and area plan development and amendments are provided through public hearings.
- 31) To comply with Title VI of the Civil rights Act of 1964 (42 U.S.C. Sec 2000d) and the regulations issued pursuant thereto, and certifies that it has no commitments or obligations which are inconsistent with compliance with these and any other pertinent Federal regulations and policies, an that any other agency, organization, or party which participates. An Assurance of Compliance is hereto attached.
- 32) To establish an advisory council composed of older individuals including minority individuals who are participants or eligible to participate in programs under the act, representatives of older individuals, local elected officials, the general public and providers of veteran health care (if appropriate) to advise the area agency.
- 33) To conduct research, assure outreach and assist older individuals apply for benefits under SSI, Medicaid or Food Stamps if the area agency receives funds from the state agency.
- 34) To use the funds received for Part D, E, F, and/or C in accordance with the purpose of such parts.
- 35) To take into consideration the number of older individuals with the greatest economic or social need (with particular attention to low-income individuals) and the number of older Indians when determining the extent of need in the PSA.
- 36) To identify the number of low-income minority older individuals in the PSA and describe the methods used to satisfy the service needs of such individuals for the fiscal year proceeding the fiscal year for which the plan is prepared.
- 37) That regarding nutrition services, all statutory provisions concerning nutrition services participants contributions, selection of nutrition services providers, special requirements for nutrition services providers, food requirements for all nutrition services providers, and the offering of meals to volunteers and disabled persons will be met.
- 38) That individuals with disabilities who reside in a noninstitutional household with an accompany a person eligible for congregate meals under this part shall be provided a meal on the same basis that meals are provided to volunteers pursuant to Section 307 (a) (13) (I).
- 39) To conduct efforts to facilitate the coordination of community-based long-term care services pursuant to Section 308 (a) (6) (I) For individuals identified in Section 307 (a) (26).

- 40) To engage only in activities which are consistent with its statutory mission as prescribed in the Older Americans Act and as specified in state policies under Section 1321.11.
- 41) Where possible, to enter into arrangements with organizations providing day care services for children or adults, and respite for families, so as to provide opportunities for older individuals to aid or assist on a voluntary basis in the delivery of such services to children, adults, and families.
- 42) To establish effective and efficient procedures for coordination between the programs assisted under this title and programs described in Section 203 (b).
- 43) To identify the public and private nonprofit entities involved in the prevention identification, and treatment of the abuse, neglect, and exploitation of older individuals and based on such identification, determine the extent to which the need for appropriate services for such individuals is unmet.

X

Michael Smith
Chairman, Board of Leavenworth

Date: _____

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

APPLICANT AGENCY QUALIFICATIONS

- 1) Qualifications and competence of staff and proposed staff.
- 2) Experience in the successful operation of programs of similar scope.
- 3) Through understanding administrative and day-to-day operations and service delivery methods.
- 4) Capacity for the establishment of adequate managerial and financial systems and controls.
- 5) Ability to identify and prioritize program needs and a commitment to address them.
- 6) Capacity and willingness to comply with federal regulations and state and AAA policy.
- 7) Ability to evaluate and respond to participant's needs and preferences.
- 8) Ability to monitor and evaluate the program on an on-going basis.
- 9) Evidence of plans and ability to assure continuity of a quality program.

I believe the Council on Aging has successfully demonstrated that the agency is dedicated to and capable of meeting all guidelines stated in the above questions. The staff at the Council on Aging has a thorough understanding of the day-to-day operations and program objectives of the agency. They meet the educational and work experience guidelines and avail themselves of additional education through workshops and seminars,

PROJECT SERVICE

List days of the year that services will be closed

New Years Day, Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgivings Day X2, Christmas, Saturdays, Sunday's, 3-Snow Days

SERVICE DELIVERY SYSTEM

1. Describe in detail (attach additional pages as needed) how the service(s) will be provided by the project.
 - a) What are the geographic areas to be served? Leavenworth County
 - b) What are the requirements, if any, for an individual to participate in the service: Participants must be aged 60 or older, or the spouse of a participant who is 60 or older.
 - c) How will the public, older individuals, agencies and community leaders be informed of the service: Outreach efforts described in "Objectives"
 - d) Describe how the outreach efforts will be carried out especially for serving older persons with greatest economic or social need with particular attention to low-income minorities, the rural elderly and those individuals of limited English-speaking ability. Specify how the low income minority individual will be served. Outreach efforts described in "Objectives"
 - e) How will the program be coordinated with other aging programs and service agencies of the public and private sector? Coordination has been achieved with all appropriate agencies; coordination objectives are included in this document.
 - f) What holiday service is available? None.
2. Project Monitoring
 - a. Describe the applicant's plans for on-going monitoring and review of project objectives to assure the project is meeting the objectives as established in this application. the monitoring plan should identify barriers to completion of objectives. Each program is monitored on a monthly basis by the Agency Policy Board and monthly by the Area Wide Advisory Board. The Executive Director reports monthly to both of these boards and meets also Quarterly with the Board of Leavenworth County Commissioners
3. Contribution for Services
 - a. Describe the step by step procedure for collecting contribution which include: how the opportunity to contribute is provided, how the contributor's privacy is protected, and how contributions are protected and reported. Participants are given the opportunity to donate by mail and coin envelopes which may be given to the participant at the initial assessment. Contributions are counted daily by a two-person team and they are deposited daily at the Leavenworth County Treasurer's office.
4. Describe how the service will be evaluated by the applicant agency
 - a. Public Hearings
 - b. Oral & Written
 - c. Annual survey in news tabloid for senior citizens
 - d. Daily contact with public

ATTACHMENT "A"
Unified Government of Wyandotte County/Kansas City, Kansas
Older American Act

PROGRAM BUDGET

Sub recipient: **Leavenworth County**

This Federal Older American Act Grant award is for **October 1, 2021 – September 30, 2022**. Funds will be used according to the following budget.

A. **Title IIIB**.....**\$48,498**

Funds will be used for Information and Assistance, Visiting, Telephoning, and Recreation in accordance with the Older American Act Title IIIB regulations.

B. **Title IIIC1****\$70,519**

Funds will be used for Program Management, Primary and Associated meal costs, Site Operation, and Nutrition Education in accordance with the Older American Act Title IIIB regulations.

C. **Title IIIC2****\$114,143**

Funds will be used for Program Management, Primary and Associated meal costs, Delivery Cost, and Nutrition Education in accordance with the Older American Act Title IIIB regulations.

Total Program Budget:..... **\$233.160**

MATCH

These funds will be matched by the Sub recipient in the following manner:

Match Source: Mill Levy

Match Amount: \$19,374

** Documentation of the match and sources shall be submitted along with the request for each reimbursement.*

KANSAS DEPARTMENT ON AGING

Title IIIB

Title IIIC1

Title IIIC2

APPLICATION FOR
SUPPORTIVE SERVICES

SUBMITTED BY:

LEAVENWORTH COUNTY COUNCIL ON AGING

FFY 2022 KDADS ARPA

APPLICATION
THE AREA AGENCY ON AGING
TITLE III OF THE OLDER AMERICANS ACT

1. Title of project: Council on Aging 2. Project Service Area: 01

3. Type of Application: New Continuation Revision Supplement

4. Project Director:

Connie Harmon, Director Leavenworth County Council on Aging 1830 S Broadway
Leavenworth, KS 66048
913-684-0777

5. Applicant Agency:

Doug Smith
Leavenworth County Commissioner Leavenworth County Court House 300Walnut
Leavenworth. KS 66048

6. Authorized to Sign for Applicant

Michael Smith
Chairman, Board of Leavenworth County Commissioners
300 Walnut. Leavenworth, Ks 66048

7. Grant Period:

10/01/2021 through 09/30/2024

8. Type of Organization: Public Agency

9. Payee: Leavenworth County Council on Aging 1830 S Broadway. Leavenworth. KS 66048

10. Total Cost: \$167,044

11. Terms and Conditions: It is understood and agreed by the undersigned that 1.) Funds awarded as a result of this request are to be expended for the purpose set forth herein and in accordance with all applicable laws. regulations. policies and procedures of this state and the Administration on Aging of the U.S. Department of Health and Human Services: 2.) Any proposed changes in the proposal approved will be submitted in writing by the applicant and upon notification of approval by the Area Agency shall be deemed incorporated into and become part of this agreement: 3.) Attached Assurance of Compliance (Form AOA-441) with the Department of Health and Human Services Regulation issued pursuant to Title VI of the Civil Rights Act of 1964 applies to this proposal as approved; and 4.) Funds awarded by the Area Agency may be terminated at any time for violations of any terms and requirements of this agreement.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

AGREEMENT

1. In consideration of this agreement the Wyandotte/Leavenworth Area Agency on Aging hereinafter referred to as the Area Agency, agrees to:
 - a) Provide to the Leavenworth County Council on Aging of Leavenworth, KS 66048 hereinafter referred to as the applicant agency, for the conduct of the project funds in an amount not to exceed \$ 167,044 (Federal Funds).
 - b) Provide necessary technical assistance.
 - c) Fully and promptly advised the applicant agency of all applicable state and federal guidelines and regulations.
 - d) Assist the applicant agency in ongoing monitoring and evaluation of the project's accomplishments.
2. In consideration of this agreement. the applicant agency agrees to:
 - a) Provide \$44,103 (Match Funds) from the applicant agency and other local financial resources to meet part of the cost of the project.
 - b) Furnish to the Area Agency such reports at such times and in such manner as shall be required. Agrees to implement and maintain such accounting systems and procedures which are adequate to control and support all fiscal activities under an area agency on aging and to maintain such accounts and supporting documents as will serve to permit an accurate and expeditious determination to be made at any time of the status of the federal grant for the applicant agency. Including the disposition of all monies received and the nature and the amount of all charges claimed to be against this agreement.
 - c) Assure that any subsequent agreements entered into with individuals, local, public, or private agencies and organizations under the general terms of this agreement shall be subject to all the applicable regulations and instructions of this agreement, and that all expenditures incurred by such agencies or organizations will be in accordance with the cost policies of the Department of Health and Human Services set forth in Title 45 CFR Part 74 Subpart Q.
 - d) Has read and agrees to follow the attached agreements and all other applicable regulations. Policies and procedures as prescribed by the Area Agency on Aging, the Kansas Department on Aging and the Administration on Aging.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

**ASSURANCE OF COMPLIANCE WITH THE DEPARTMENT OF HEALTH AND HUMAN SERVICES
REGULATION UNDER TITLE VI OF THE CIVIL RIGHTS ACT OF 1964**

HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80) issued pursuant to that title, to the end, that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Kansas Department on Aging, (hereinafter called the "Granter"), a recipient of federal financial assistance from HHS; and HEREBY GIVES ASSISTANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of federal financial assistance extended to the Applicant by the Granter, this Assurance shall obligate the Applicant, or in the case of any transfer for such property, any transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this Assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the federal financial assistance is extended to it by the Granter.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the Applicant by the Grantor, including installment payments after such date on account of applications for federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such federal financial assistance will be extended in reliance on the representations and agreements made in this Assurance, and the Grantor or the United States or both shall have the right to seek judicial enforcement of this Assurance. This Assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this Assurance on behalf of the Applicant.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

CODE OF CONDUCT ASSURANCE

The recipient of this award shall develop and maintain a written, signed code or standard of conduct which shall govern the performance of its officers, employees, or agents engaged in awarding and expending federal grant funds. Include the following:

- 1) The recipient agency's officers, employees or agents shall neither solicit or accept gratuities, favors, or anything of monetary value from subcontractors or potential subcontractors.
- 2) All persons on the policy-making board and all employees in top management will file signed conflict of interest statements which will set forth any organizational, and financial, or familiar relationship with actual or potential providers of service under funds from the Older Americans Act.
- 3) Persons serving on advisory councils who are also staff or board members of projects being considered by the advisory council will be expected to remain silent in any presentation of those projects and refrain from voting on such projects.
- 4) Such standard or code shall provide for appropriate penalties, sanctions, or other disciplinary actions to be applied for violations of such standards either by the officers, employees or agents of the recipient agency or by subcontractors or their agents.

(NOTE: Above is not the code but merely assures that such a code will be adopted.)

X

Michael Smith
Chairman, Board of Leavenworth

Date: _____

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

AGREEMENTS

1. Agrees that the project will be carried out in accordance with Title III of the Older Americans Act, the program regulations issued thereto, the regulations and policies and procedures established by the Kansas Department on Aging, and the Area Agency and the terms and conditions of this application as approved by the Area Agency in making an award of funds.
2. Agrees that where subcontractors are proposed for the operation of one or more components of the proposal, and are approved as part of any award of funds under Title III the applicant agency retains full and complete responsibility for the operation of the project in keeping with the policies and procedures established by the Kansas Department on Aging and Area Agency for the project. The applicant agency will be held accountable by the Area Agency for all project expenditures: and will be in accordance with cost policies and procedures established by the Kansas Department on Aging and Area Agency, in keeping with the guidelines of the U.S. Administration on Aging. Copies of the proposed subcontracts are submitted with this application.
3. Agrees to cooperate with the Area Agency in its efforts toward developing a comprehensive and coordinated system of services for individuals who are 60 years of age or older by participating in joint planning efforts and other activities mutually agreed upon to meet this goal.
4. Agrees to provide for or participate in such training as may be necessary to enable paid and volunteer project personnel to perform more effectively on the project. The cost for such training has been included in the budget developed for the project and submitted as part of this application.
5. Agrees to actively seek qualified older persons for paid positions on the project.
6. Agrees to make provisions for volunteer opportunities for older persons.
7. Agrees to cooperate and assist in efforts undertaken by the Area Agency, the Kansas Department on Aging, the U.S. Administration on Aging, or any other agency or organization duly authorized by any of the proceedings to evaluate the effectiveness, feasibility and cost of the project.
8. Agrees that no personal information obtained from any individuals in conjunction with the project shall be publicly disclosed in a form that identifies an individual without the written and informed consent of the individual concerned.
9. Agrees to keep such records and make reports in such form and containing such information as may be required by the Area Agency. The applicant agency agrees to surrender individual records at the area agency's request.
10. Agrees to keep such accounts and documents as will serve to permit expeditious determination to be made at any time of the status of funds within the award, including the disposition of all monies received from the area agency, and the nature and amount of all charges claimed against such funds.
11. Agrees to comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and the regulations issued pursuant thereto. Also, further certifies that the applicant agency has no commitments or obligations which are inconsistent with compliance with these and any other pertinent federal regulations and policies and that any other agency, organization or party which participates in this project shall have no such commitments or obligations.
12. Is cognizant of and agrees to operate the project fully in conformance with all applicable state and local standards, including fire, health, safety and sanitation standards, prescribed in law or regulations.
13. All material published in connection with the project described above shall conspicuously acknowledge the support of the Older American Act, the Kansas Department on Aging and the Area Agency. In addition, each vehicle provided with Title III funds will carry the identification

"Older Americans Act' in letters at least as prominent in size and positions as other identification or signs.

14. That this agreement shall remain in force only as long as federal funds are made available from the Kansas Department on Aging in support of the project as described. and that the agreement may be terminated by either party upon sixty (60) days notice.
15. The title and ownership of all property and equipment purchased by the applicant agency with monies awarded by the Area Agency on Aging provided through the Kansas Department on Aging shall be taken in the name of said applicant agency and in event of dissolution. discontinuance. assignation or transfer of said project, activity, program or equipment. the Area Agency shall have the right to immediate possession of the same and may enter upon the premises where said equipment is located and seize and remove the same and applicant agency agrees to peacefully surrender the same.
16. Agrees to follow priorities set by the Area Agency for serving individuals who are 60 years of age or older with the greatest economic or social need with particular attention to low income minority individuals. Understands they may not use a means test..
17. Agrees to specify how the needs of low income minority individuals will be satisfied and to serve low income minority individuals at least in the proportion they represent of the total population in the area served.
18. Understands that any violation or breach of the approved application may cause immediate withholding. suspension. or termination of federal funds and appropriate administrative or legal action may be taken.
19. Agrees to develop a system for collection of contributions which provides each older persons with an opportunity to contribute, protects the privacy of each older persons with respect to his/her contribution. and ensures that neither undue pressure is used to obtain contributions nor are services denied to a person who will not or can not contribute.
20. Agrees to report all project income and that it be included and used in an approved budget in the period generated.
21. Agrees that the proper staff persons responsible for the receipt and expenditures of federal funds will be bonded.
22. Agrees that a physical inventory of property shall be taken every year of project operation to assess the condition of the property and the results reconciled with property records to verify the existence. current utilization. and continued need for the property.
23. Agrees to develop and implement a control system that insures adequate safeguards to prevent loss. damage. or theft of the property both during and after federal support of the project.
24. Agrees to provide adequate maintenance procedures to keep the property in good condition both during and after federal support of the project.
25. Agrees that in the event of a disaster affecting older persons all resources provided by this grant will be made available to the Area Agency on Aging if requested.
26. Agrees to provide an affirmative action plan for equal employment opportunity containing specific goals. action steps and timetables. The affirmative action plan shall be reviewed and updated annually. The Area Agency will neither approve nor renew grants or contracts to agencies that do not have an acceptable affirmative action program.
27. In cases where the project is a public agency. it will establish and maintain methods of personnel administration that conform to the Standards for a Merit System of Personnel Administration, and any standards prescribed by the U.S. Civil Service Commission pursuant to Section 208 of the Intergovernmental Personnel Act of 1970 modifying or superseding such standards. Such methods shall be maintained in the files of the project and shall be made available to the Area Agency upon request.
28. Agrees to comply with all provisions of Section 504 of the Rehabilitation Act of 1973 and subsequent state and federal policies implementing said act.

- 29. To operate its program or activity so that, when viewed in its entirety, the program or activity is readily accessible to handicapped persons. Where structural changes are required, these changes shall be made as quickly as possible. in keeping with 45CFR 84.
- 30. Agrees to comply with the provisions and standards contained in Americans with Disabilities Act (A.D.A.-28 CFR Part 35) and Kansas House Bill No. 2602.
- 31. Funds awarded by the area agency may be terminated at any time for violation of any terms and requirements of this agreement.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

(The Area Agency shall add any additional conditions or assurance it determines to be necessary as part of its agreement.)

CERTIFICATION REGARDING LOBBYING
Certification for Contracts, Grants, Loans and Cooperative Agreements

The undersigned certifies, to the best of his/her knowledge and belief, that:

- 1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress, in connection with this Federal grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

X

Michael Smith
Chairman, Board of Leavenworth

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

Date: _____

ASSURANCES OF COMPLIANCE BETWEEN THE
LEAVENWORTH COUNTY COUNCIL ON AGING
AREA AGENCY ON AGING
AND
KANSAS DEPARTMENT ON AGING

The applicant submits this area plan application for an award of the Older Americans Act of 1965 as amended. The applicant agency understands and agrees that the following provisions are part of the official application and as such become binding upon the conduct of the agency subsequent to the award of any funds by the Kansas Department on Aging.

The Applicant agency agrees:

- 1) To carry out the area plan program for the development of a comprehensive and coordinated system for supportive services, nutrition services, and where appropriate multipurpose senior centers, in accordance with Title III of the Older Americans Act, as amended, the program regulations issued pursuant thereto, the applicable state statutes, and conditions of this application as approved by the Kansas Department on Aging in making any award of funds.
- 2) To serve as an effective and visible advocate and a focal point for the elderly by reviewing and commenting, where feasible, upon all local plans, budgets, and policies that affect the elderly and providing technical assistance to any agency, organization, association, or individuals representing the needs of the elderly, within the planning and service area.
- 3) To work with those agencies or organizations in the area which can benefit older Kansans to assist them in increasing services to the elderly.
 - a) To assure that the area agency will not provide direct services except as provided for in the federal regulations and approved by Kansas Department on Aging.
 - b) To survey the resources in the planning and service area to determine the availability of services to meet the needs of the elderly and direct the activities to minimize duplication.
- 4) To furnish appropriate technical assistance to providers of social services, nutrition services, or multi-purpose senior centers in the planning and service area.
- 5) To compile information or institutions of higher education in the area and make a summary of such information available to older individuals.
- 6) To monitor and evaluate the activities carried out under the area plan.
- 7) To assure that priority is given to those activities and services which will assist any individual who is 60 years of age or older with the greatest economic and social need with particular attention to low-income minority individuals.
 - a) To assure that no means test shall be used to determine eligibility. The area agency shall encourage contributions and ensure the opportunity is available for participants to contribute to service.
 - b) (b) To assure that no individual shall be denied participation in the service program because of an inability to pay.
 - c) (c) To assure that the use of outreach efforts will identify individuals with the greatest social or economic need with particular attention to low-income minority individuals and older individuals with severe disabilities and will inform such individuals of the availability of such assistance.
 - d) To conduct periodic evaluations of and public hearings on, activities carried out under the area plan and an annual evaluation of the effectiveness of outreach under section (7) (c).
 - e) To conduct outreach to identify persons in each of the four minority racial groups including older Indians, Asian Americans, African Americans, and Hispanic Americans and inform them

of the availability of service if there is a significant number of older minorities in planning and service area.

- f) To develop and publish methods by which priority services are determined.
- 8) To assure that all older individuals within the planning and service area covered by the plan will have reasonably convenient access to information and referral services.
- 9) To assure that an adequate proportion of the III-B allotment to the planning and service area will be expended for the delivery of each of Access, In-home, and Legal Assistance.
- 10) To coordinate access services, in-home services, and legal assistance with community organizations established to benefit victims of Alzheimer's disease and the families of such victims.
- 11) To coordinate any Title III-B supported mental health services with mental health services provided by community health centers and other public and private non-profit agencies and organizations.
- 12) To include in service provider agreements to following requirements; how the provider intends to satisfy the needs of the low-income minority individuals in the area served and that the provider attempts to serve low-income minority individuals at least in proportion to the total population of the area served.
- 13) To award sub-grantees and/or contracts under the approved area plan to suitable providers and include minority agencies/organizations where feasible within the planning and service area.
- 14) To provide for adequate numbers of qualified staff working full to part-time, including older individuals, handicapped individuals, women, and members of minority groups, for the development and implementation of the area plan.
- 15) To provide training on assessing the needs and capacity of older individuals to all staff working in the information and referral program.
- 16) To assure that, to the extent feasible, all public notices in publishes announcing or explaining services furnished with Older Americans Act funds contain the words "in providing these services, no person shall be discriminated against on the basis of race, sex, color, national origin, physical handicap or their equivalent".
- 17) To operate its program or activity so that, when viewed in its entirety, the program or activity is readily accessible to handicapped persons. Where structural changes are required, these changes shall be made as quickly as possible, in keeping with 45 CFR 84.
- 18) Agrees to comply with the provision and standards contained in the American with Disabilities Act (A.D.A-28 CFR Part 35) and Kansas House Bill No. 2602.
- 19) To cooperate and assist in any efforts undertaken by the Kansas Department on Aging or the Administration on Aging to evaluate the effectiveness, feasibility, and cost of the services provided under the area plan.
- 20) That no personal information obtained from an individual in conjunction with the area agency and/or subgrantee activities or programs shall be disclosed in a form in which it is identified without written consent of the individual considered.
- 21) To keep such records and make such reports by designating deadlines in such form and containing such information as may be required by the Kansas Department on Aging and in accordance with guidelines and policies issued by the Department and the Administration on Aging. KDOA agrees to notify affected grant recipients of any changes in deadlines, policies, procedures, or regulations affecting this requirement.
- 22) To make copies of records or documents free of charge upon request as are required and needed by the Kansas Department on Aging, the Administration on Aging or their representatives to evaluate the effectiveness and efficiency which permit determination to be made of the status of funds.
- 23) To maintain such accounts and documents as will serve to permit expeditious determination to be made of the status of funds within the award, including the disposition of all monies received

from the Kansas Department on Aging, and the nature and amount of all charges claimed to be against such funds.

- 24) To assure that all materials published in connection with the area agency activities shall conspicuously acknowledge the support of the Administration on Aging and the Kansas Department on Aging.
- 25) To ensure that each vehicle funded with Title m funds carries the identification "Older Americans Act" in letters at least as prominent in size and position as other identification or sign.
- 26) To maintain a code of standard of conduct that shall govern the performance of its officers, employees, or agents in awarding and expending funds received from the Kansas Department on Aging. The signed code of conduct must be included in an official document of the area agency.
- 27) To be cognizant of and agrees to operate the project fully in conformance with all applicable state and local standards, including fire, health, safety, and sanitation standards, prescribed in law and regulations.
- 28) To provide an affirmative action plan for equal employment opportunity containing specific goals, action steps, and timetables. The affirmative action plan shall be reviewed and updated annually. The area agency will neither approve nor renew grants or contracts to agencies that do not have an acceptable affirmative action program.
- 29) To comply with all provisions of Section 504 of the Rehabilitation Act of 1973 and subsequent state and federal policies implementing said act.
- 30) To assure that adequate and effective opportunities for older persons to express their views on policy and area plan development and amendments are provided through public hearings.
- 31) To comply with Title VI of the Civil rights Act of 1964 (42 U.S.C. Sec 2000d) and the regulations issued pursuant thereto, and certifies that it has no commitments or obligations which are inconsistent with compliance with these and any other pertinent Federal regulations and policies, an that any other agency, organization, or party which participates. An Assurance of Compliance is hereto attached.
- 32) To establish an advisory council composed of older individuals including minority individuals who are participants or eligible to participate in programs under the act, representatives of older individuals, local elected officials, the general public and providers of veteran health care (if appropriate) to advise the area agency.
- 33) To conduct research, assure outreach and assist older individuals apply for benefits under SSI, Medicaid or Food Stamps if the area agency receives funds from the state agency.
- 34) To use the funds received for Part D, E, F, and/or C in accordance with the purpose of such parts.
- 35) To take into consideration the number of older individuals with the greatest economic or social need (with particular attention to low-income individuals) and the number of older Indians when determining the extent of need in the PSA.
- 36) To identify the number of low-income minority older individuals in the PSA and describe the methods used to satisfy the service needs of such individuals for the fiscal year proceeding the fiscal year for which the plan is prepared.
- 37) That regarding nutrition services, all statutory provisions concerning nutrition services participants contributions, selection of nutrition services providers, special requirements for nutrition services providers, food requirements for all nutrition services providers, and the offering of meals to volunteers and disabled persons will be met.
- 38) That individuals with disabilities who reside in a noninstitutional household with an accompany a person eligible for congregate meals under this part shall be provided a meal on the same basis that meals are provided to volunteers pursuant to Section 307 (a) (13) (I).
- 39) To conduct efforts to facilitate the coordination of community-based long-term care services pursuant to Section 308 (a) (6) (I) For individuals identified in Section 307 (a) (26).

- 40) To engage only in activities which are consistent with its statutory mission as prescribed in the Older Americans Act and as specified in state policies under Section 1321.11.
- 41) Where possible, to enter into arrangements with organizations providing day care services for children or adults, and respite for families, so as to provide opportunities for older individuals to aid or assist on a voluntary basis in the delivery of such services to children, adults, and families.
- 42) To establish effective and efficient procedures for coordination between the programs assisted under this title and programs described in Section 203 (b).
- 43) To identify the public and private nonprofit entities involved in the prevention identification, and treatment of the abuse, neglect, and exploitation of older individuals and based on such identification, determine the extent to which the need for appropriate services for such individuals is unmet.

X

Michael Smith
Chairman, Board of Leavenworth

Date: _____

X

Connie Harmon
Leavenworth Area Agency Director

Date: _____

APPLICANT AGENCY QUALIFICATIONS

- 1) Qualifications and competence of staff and proposed staff.
- 2) Experience in the successful operation of programs of similar scope.
- 3) Through understanding administrative and day-to-day operations and service delivery methods.
- 4) Capacity for the establishment of adequate managerial and financial systems and controls.
- 5) Ability to identify and prioritize program needs and a commitment to address them.
- 6) Capacity and willingness to comply with federal regulations and state and AAA policy.
- 7) Ability to evaluate and respond to participant's needs and preferences.
- 8) Ability to monitor and evaluate the program on an on-going basis.
- 9) Evidence of plans and ability to assure continuity of a quality program.

I believe the Council on Aging has successfully demonstrated that the agency is dedicated to and capable of meeting all guidelines stated in the above questions. The staff at the Council on Aging has a thorough understanding of the day-to-day operations and program objectives of the agency. They meet the educational and work experience guidelines and avail themselves of additional education through workshops and seminars,

PROJECT SERVICE

List days of the year that services will be closed

New Years Day, Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgivings Day X2, Christmas, Saturdays, Sunday's, 3-Snow Days

SERVICE DELIVERY SYSTEM

1. Describe in detail (attach additional pages as needed) how the service(s) will be provided by the project.
 - a) What are the geographic areas to be served? Leavenworth County
 - b) What are the requirements, if any, for an individual to participate in the service: Participants must be aged 60 or older, or the spouse of a participant who is 60 or older.
 - c) How will the public, older individuals, agencies and community leaders be informed of the service: Outreach efforts described in "Objectives"
 - d) Describe how the outreach efforts will be carried out especially for serving older persons with greatest economic or social need with particular attention to low-income minorities, the rural elderly and those individuals of limited English-speaking ability. Specify how the low income minority individual will be served. Outreach efforts described in "Objectives"
 - e) How will the program be coordinated with other aging programs and service agencies of the public and private sector? Coordination has been achieved with all appropriate agencies; coordination objectives are included in this document.
 - f) What holiday service is available? None.
2. Project Monitoring
 - a. Describe the applicant's plans for on-going monitoring and review of project objectives to assure the project is meeting the objectives as established in this application. the monitoring plan should identify barriers to completion of objectives. Each program is monitored on a monthly basis by the Agency Policy Board and monthly by the Area Wide Advisory Board. The Executive Director reports monthly to both of these boards and meets also Quarterly with the Board of Leavenworth County Commissioners
3. Contribution for Services
 - a. Describe the step by step procedure for collecting contribution which include: how the opportunity to contribute is provided, how the contributor's privacy is protected, and how contributions are protected and reported. Participants are given the opportunity to donate by mail and coin envelopes which may be given to the participant at the initial assessment. Contributions are counted daily by a two-person team and they are deposited daily at the Leavenworth County Treasurer's office.
4. Describe how the service will be evaluated by the applicant agency
 - a. Public Hearings
 - b. Oral & Written
 - c. Annual survey in news tabloid for senior citizens
 - d. Daily contact with public

ATTACHMENT "A"
Unified Government of Wyandotte County/Kansas City, Kansas
Older American Act

PROGRAM BUDGET

Sub recipient: **Leavenworth County**

This Federal Older American Act Grant award is for **October 1, 2021 – September 30, 2024**. Funds will be used according to the following budget.

A. **Title IIIB**.....**\$51,599**

Funds will be used for Information and Assistance, Visiting, Telephoning, and Recreation in accordance with the Older American Act Title IIIB regulations.

B. **Title IIIC1****\$39,860**

Funds will be used for Program Management, Primary and Associated meal costs, Site Operation, and Nutrition Education in accordance with the Older American Act Title IIIB regulations.

C. **Title IIIC2****\$75,584**

Funds will be used for Program Management, Primary and Associated meal costs, Delivery Cost, and Nutrition Education in accordance with the Older American Act Title IIIB regulations.

Total Program Budget:..... **\$167,044**

MATCH

KDADS has approved to fully fund PSA's match:

Match Source: KDADS

Match Amount: \$44,103

** Documentation of the match and sources shall be submitted along with the request for each reimbursement.*

**Leavenworth County
Request for Board Action**

Date:

To: Board of County Commissioners

Cc: Mark Loughry; Krystal Voth

From: David C. Van Parys

Department Head Approval:

Additional Reviews as needed:

Budget Review Administrator Review Legal Review

Action Requested: Approval of Resolution 2022-18 to clarify terms and conditions of Joy Meadows PUD

Recommendation: See above

Analysis: The hearing process on the matter of the request for a rezoning and PUD by the owners of the property referred to as Joy Meadows lead to two (2) resolutions being adopted, both designated 2019-25. This occurred due to several changes to the originally prepared resolution and the final decision of the board on the conditions for the PUD. This is a less than ideal situation.

This discrepancy was pointed out by a concerned citizen.

In order to clarify under what conditions, the PUD would operate a corrective resolution has been prepared for your consideration. The corrective resolution contains the conditions for the PUD as finally agreed to by the board and repeals both of the previously adopted versions of resolution 2019-25, leading to there being one resolution on the matter.

Alternatives: No action poses the possibility of confusion as to under what terms and conditions the Joy Meadows PUD would operate.

Budgetary Impact: None

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested: 0

Additional Attachments: See proposed resolution.

RESOLUTION 2022-18

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF LEAVENWORTH COUNTY, KANSAS, AUTHORIZING A REZONING OF A CERTAIN TRACT OF REAL PROPERTY; SETTING FORTH THE CONDITIONS TO BE APPLIED TO THE SUBJECT TRACT; REPEALING THE TWO RESOLUTION DESIGNATED AS RESOLUTION 2019-25; RELATING THIS RESOLUTION BACK TO THE DATE OF THE 2ND DAY OF OCTOBER, 2019.

WHEREAS the owners of a tract of real property in the Southwest Quarter (SW ¼) of the Southeast Quarter (SE1/4) of Section 16, Township 12 South, Range 22 East of the Sixth P.M. Leavenworth County, Kansas more commonly known as 12400 170th Street desire to have the tract rezoned from Rural Residential 2.5 to Planned Unit Development; and

WHEREAS, it is hereby found and determined that a request for a Rezoning as described above was filed with the Secretary of the Leavenworth County Planning Commission, on the 26th day of July, 2019, and

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, after notice as required by law, did conduct a public hearing upon the granting of such request for a Rezoning on the 11th day of September, 2019; and

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, based upon its consideration, entered specific findings of fact, considered herein, and did recommend that the Rezoning be denied; and

WHEREAS, the Board of County Commissioners considered, in session on the 2nd day of October, 2019, the recommendation of the Leavenworth County Planning Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Leavenworth County, Kansas, that based upon the findings of fact adopted by the Board of County Commissioners in regular session on the 2nd day of October, 2019 and incorporated herein by reference that request for rezoning a certain tract of real property, as described above, and more commonly known as 12400 170th Street, Parcel Identification Number 235-16-0-00-00-025.01, is hereby granted subject to the following conditions:

1. The property shall be platted prior to the building of additional homes.
2. The proposed public amenities shall be provided.
3. The applicants shall work with Staff on further developing the submitted site plan to accommodate for a conservation-style subdivision.
4. The applicant shall abide by the site plan approved by the Planning & Zoning Department. Failure to abide by the approved site plan may initiate the process to rescind approval of the Planned Unit Development, such procedure to be the same procedure that was followed in approving the original rezoning request.
5. A maintenance agreement shall be filed with the Register of Deeds Office for the maintenance of the private road.
6. Private roadway signs with street designations shall be provided by the developer at the intersection or the private road and the public road.

7. The road shall meet the minimum requirements listed in the Public Works engineering standards for private road, provided also that the private interior road be constructed and maintained as hard surface (asphalt or chip and seal) as per County standards.
8. The subdivision will be governed by a mandatory Homeowner's Association that will also own and manage all areas designated as Tracts and Open Space for the benefit of the residents thereof.
9. All applicable codes, covenants and restrictions shall be filed with the Leavenworth County Register of Deed's Office.
10. The development shall comply with the Leavenworth County Sanitary Code.
11. The applicant shall work with the water district, emergency management, and the fire district regarding the requirements for fire hydrants.
12. The community center shall be used for private events only.
13. That the intersections of the private road with 166th Street and 170th Street be constructed to County standards.
14. That the County be granted easements sufficient to allow the improvement of the private road to County standards.
15. That the park and community center be private and owned and maintained by the home owners association.
16. That the number of dwelling units within the PUD be approved as follows:
 - a) An initial approval of not more than four (4) dwelling units, to include the existing dwelling unit.
 - b) Future approval of not more than three (3) additional dwelling units conditioned upon a review, after a five (5) year period, of the impact of the PUD upon the character of the neighborhood and traffic and safety issues.
 - c) That the dwelling units within the PUD shall comply with the design and number of residents as detailed in the submitted PUD plan.

NOW BE IT FURTHER RESOLVED that the two county resolutions previously adopted, and designated as Resolution 2019-25, are hereby repealed and that the effective date of this resolution shall relate back to October 2, 2019.

ADOPTED THIS 3RD DAY OF AUGUST, 2022.

Mike Smith, Chair

Jeff Culbertson, Member

Vicky Kaaz, Member

Doug Smith, Member

Mike Stieben, Member

ATTEST: _____
Janet Klasinski, County Clerk

**Leavenworth County
Request for Board Action
Resolution 2022-16
Proposed Amendment to the 2006 Leavenworth County Zoning and Subdivision
Regulations – Article 3, 19 & 57**

Date: August 3, 2022
To: Board of County Commissioners
From: Planning & Zoning Staff

Department Head Review: Krystal Voth, Reviewed

Additional Reviews as needed:

Budget Review Administrator Review Legal Review

Action Requested: Approve Resolution 2022-16, Proposed Amendment to the Leavenworth County Zoning and Subdivision Regulations – Article 3, 19 & 57.

Analysis: This is a request to consider a proposed amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations. The proposed amendment is for the following Article 3– Definitions, Article 19 – Table of Uses and Article 57 – Renewable Energy Conversion Systems.

Staff is requesting the Planning Commission and the Board of County Commissioners approve the proposed amendments to place requirements on both Commercial and Non-Commercial Wind Energy Conversion Systems.

Recommendation: The Planning Commission voted 6-0 to recommend approval of Resolution 2022-16 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 19, & 57.

Alternatives:

1. Approve Resolution 2022-16 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 19, & 57, with Findings of Fact, and with or without conditions; or
2. Deny Resolution 2022-16 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 19, & 57, with Findings of Fact; or
3. Revise or Modify the Planning Commission Recommendation to Resolution 2022-16 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 19, & 57, with Findings of Fact; or
4. Remand the case back to the Planning Commission.

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:
\$0.00

Additional Attachments: Staff Report, Planning Commission Minutes

Resolution 2022-16
Proposed Amendment to the 2006 Leavenworth County Zoning and
Subdivision Regulations
Wind Energy Conversion Systems

Staff Report – Board of County Commissioners

August 3, 2022

GENERAL INFORMATION:

Applicant: Leavenworth County Planning and Zoning Department

Planner: Amy Allison

REQUEST:

This is a request to consider a proposed amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations. Proposed amendment is for the following Articles:

Article 3: Definitions

Article 19: Table of Uses

Article 57: Renewable Energy Conversion Systems

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission voted 6-0 to recommend approval of Resolution 2022-16 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 19, & 57.

ACTION OPTIONS:

1. Approve Resolution 2022-16 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 19, & 57, with Findings of Fact, and with or without conditions; or
2. Deny Resolution 2022-16 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 19, & 57, with Findings of Fact; or
3. Revise or Modify the Planning Commission Recommendation to Resolution 2022-16 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 19, & 57, with Findings of Fact; or
4. Remand the case back to the Planning Commission.

ATTACHMENTS:

Proposed Amendments

WECS Research Table

Article 3 – Definitions

Commercial Wind Energy Conversion System: An electrical generating facility comprised of one or more wind turbines and accessory facilities that operate by converting the kinetic energy of wind into electrical energy, for the primary purpose of wholesale sales of generated electricity via connection to a larger electrical network exclusive of individual use.

Noncommercial Wind Energy Conversion System: An electrical generating facility that operates by converting the kinetic energy of wind into electrical energy for the primary purpose of on-site use and not for resale.

Total Tower Height: The height of a wind energy conversion system as measured from the elevation of the ground surface at the base to the highest point of the blade system during rotation.

Total Hub Height: The height of a wind energy conversion system as measured from the elevation of the ground surface at the base to the highest point of the turbine hub.

Private Airstrip: A location that is registered with the Kansas Department of Transportation and Federal Aviation Administration, appears on aeronautical charts, and has a landing surface(s) which is maintained and capable of providing a safe landing for aircraft, all in effect at the time of application.

Article 19 – Table of Uses

S = Special Use Permit	RR-2.5/5	R-1/2/3/4	B-1	B-2	B-3	I-1	I-2	I-3	PR-1/2/3	MXD	PC	PI
A = Allowed Use	Rural	1/2 Fam Apt	Neigh Bus	Lim Bus	Gen Bus	Lim Ind	Lite Ind	Hvy Ind	Plnd Res Dis	Mixed	Plnd Comm	Plnd Ind
Renewable Energy Conversion System												
Commercial Wind Energy Conversion System	S (RR-5 only)											
Noncommercial Wind Energy Conversion System	A	A	A	A	A	A	A	A	A	A	A	A
Solar Energy Conversion System	S											

Article 51 – Renewable Energy Conversion Systems

Section 3. WIND ENERGY CONVERSION SYSTEM REGULATIONS

1. **Standards** The following standards apply to all Wind Energy Conversion Systems (WECS):
 - a. **Sound.** Audible noise due to WECS operations shall not exceed 55 dBA or 10 decibels greater than ambient noise levels, measured at the nearest dwelling or otherwise occupied structure. Sound levels may be exceeded during short-term events such as utility outages and/or severe wind storms.
 - b. **Lighting.** No illumination of the turbine or tower shall be allowed unless required by the FAA.
 - c. **Access.** All WECS shall be designed as to avoid tampering or trespassing.
 - i. **Freestanding Tower.** Climbing apparatus below 12 feet of a freestanding tower shall be removed to prevent unauthorized climbing.

- ii. Lattice or Guyed Towers. The bottom tower section must be secured such that it cannot readily be climbed.
- iii. Fencing: All ground mounted equipment shall be fenced or secured in a manner as to avoid trespassing.
- d. *FAA Regulations*. No WECS shall be constructed, altered, or maintained so as to project above any of the imaginary airspace surfaces described in FAR Part 77 of the FAA guidance on airspace protection.
- e. *Communication Interference*. No WECS shall interfere with any microwave, television, radio, telecommunications or navigation systems.
- f. *Visual Impact*. Reasonable measures shall be identified and undertaken to mitigate specific adverse visual impacts such as reflections, shadow flicker, blade glint and any other impact on neighboring properties.

2. *Noncommercial Wind Energy Conversion Systems (NWECS)*

a. *Standards*.

- i. *Setbacks*. All NWECS shall meet the following setbacks:
 - 1. Property lines – 1.5 times the total height.
 - 2. Public Utility Lines – 1.5 times the total height.
 - 3. Structures – 1.5 times the total height.
- ii. *Height*. The maximum height permitted for a NWECS shall be 50 feet as measured from the hub height.
- iii. *Rotor Blades*. All rotor blades must be a minimum of 15 feet above ground level.
- iv. *Ice Throw*. All NWECS shall provide documentation of potential ice throw from said structure and the siting of all NWECS shall be in a manor in which said Ice Throw will not negatively impact a neighboring property, any structure, public or private right-of-way or utility easement.

3. *Commercial Wind Energy Conversion Systems (CWECS)*

a. *Standards*

- i. *Setbacks*. All CWECS shall meet the following setbacks:
 - 1. Property Lines – 1,500 feet.
 - 2. Public Utility Lines – 1.5 times the total tower height.
 - 3. Structures – 1.5 times the total tower height.
- ii. *Height*. The maximum height permitted for CWECS shall be 200 feet as measured from the total tower height.
- iii. *Rotor Blades*. At the lowest point of the rotor blades shall be a minimum of 50 feet above ground level as measured from the base of the tower.
- iv. *Sensitive Land and Species Requirements*. #1. Land owned in fee title by State or Federal agencies and managed specifically for conservation purposes, including but not limited to State Wildlife Management Areas, State Parks, federal Wildlife Refuges and Waterfowl Production

Areas. For purposes of this regulation, public conservation lands will also include lands owned in fee title by non-profit conservation organizations. Public conservation lands will also include private lands upon which conservation easements have been sold to public agencies or non-profit conservation organizations. All CW ECS shall maintain a distance of 3 miles from any land determined to be Sensitive Land.

- v. *Public Airport and Private Airstrips.* All CW ECS shall be a minimum of 2 nautical miles, calculated as 12,160 feet, from any public airport or private airstrip approach of a runway and a minimum of 1.5 nautical miles, calculated as 9,120 feet, from any sides of a runway. A private airport/airstrip owner may waive the setback requirement.
 - vi. *City Boundaries.* All CW ECS shall be a minimum of 1 mile from any incorporated city boundary at the time of application.
 - vii. *Lubricant and Hazardous Material Storage and Disposal.* All lubricants and/or hazardous materials to be located on the premises in connection with the CW ECS facility shall be kept and transported in accordance with all state and federal regulations.
 - viii. *Ice Throw.* No CW ECS shall be constructed or installed in manner in which ice throw from an in-motion rotor blade can hit or destroy an inhabited structure.
 - ix. *River Bluffs and Bodies of Water.* All CW ECS shall be a minimum of 1.5 times the total height from any river bluff 15 feet or taller or body of water protected by County, State or Federal agencies.
 - x. *Access Road.* Applicant shall construct the smallest number of turbine access roads as reasonably feasible. All access road entrances shall comply with Article 41 Access Management. All access road locations shall be agreed upon in writing between the applicant and property owner. Where an access road crosses a stream or drainage way identified as a Special Flood Hazard Area, the applicant shall obtain a floodplain development permit from the county.
- b. *Documents, Plans, Studies, Reports, Other Permits.*

The information listed below shall be submitted with the special use permit application and used to evaluate compliance with the Zoning and Subdivision Regulations. The Planning Commission or Board of County Commissioners may require additional information not listed below or conduct separate studies for the purpose of evaluating the proposed special use permit.

1. A copy of all signed lease agreements for property designated in the Special Use Permit. Sensitive financial or confidential information may be redacted.
2. An expected economic impact report to the County which assumes the proposed project is approved and constructed as proposed on the special use permit application. The report shall be prepared by an independent third-party company or four-year college institution.
3. An acoustic study prepared by an independent third-party company. The study shall include maps and charts that indicate the anticipated sound level expected at each principal building and explain the methodology used to compute the anticipated sound levels.
4. A visual impact study prepared by an independent third-party company. The study shall include maps and charts that indicate the anticipated amount of shadow flicker, reflections, blade glint or any other visual impact expected at each inhabited structure and explains the methodology used to compute the anticipated visual impact. The study shall show the anticipated number of hours per year an inhabited structure will receive shadow flicker, the time of day and time of year.

5. Documentation from the Kansas Department of Wildlife, Parks and Tourism (KDWPT) or its successor indicating the agency has reviewed the proposed CWECS.
6. All setback, noise or shadow flicker waivers are to be executed by all owners of an affected parcel. All such waivers shall be notarized and submitted with the special use permit application.
7. A report shall be conducted by a third-party company on existing environment and sensitive land concerns and filed with the special use permit application.
8. An ice throw analysis and map prepared by a third-party company shall be required with the special use permit application. The study shall analyze the conditions which may cause ice to be thrown off an in-motion turbine blade and toward an inhabited structure within the project boundary. The study should explain the methodology used in evaluating the risk of damage to all inhabited structures. Also included in the study should be the manufacturer's setback distances related to in-motion ice throws and the type of ice monitoring sensors and devices installed in each turbine and the potential maximum distance ice could be thrown from an in-motion turbine blade.
9. A soil erosion, sediment control and stormwater runoff plan shall be prepared by a third-party company addressing what type of erosion control measures will be implemented during each phase of the project. If required, the applicant shall obtain an erosion control permit for the project from the Kansas Department of Health and Environment (KDHE) or its successor. The plan shall address the following concerns:
 - a. Grading;
 - b. Construction and drainage of access roads and turbine pads;
 - c. Necessary soil information;
 - d. Design features to maintain downstream water quality;
 - e. Re-vegetation of disturbed areas to ensure slope stability;
 - f. Restoration of the site after temporary project activities have ended;
 - g. Creation of a new wetland area that is equal to or greater than any wetland area that is filled in or destroyed;
 - h. Disposal or storage of excavated materials;
 - i. Protecting exposed soil;
 - j. Stabilizing restored material and removal of silt fences or barriers when the area is stabilized;
 - k. Maintenance of erosion control measures throughout the life of the project.
10. An emergency event response plan shall be provided which outlines the potential fire risk associated with the project, including both prescribed burning and non-prescribed burning (natural or accidental). The plan shall also include descriptions of measures that will be employed in the case of destruction of facilities and equipment, natural disaster or any other event that may require emergency personnel response.
11. A Road Maintenance Agreement with Leavenworth County shall be included designating all public roads used for transportation routes for construction and maintenance of the CWECS.
12. Oversized/Overweight permit

Regulation	Proposed Language	Douglas County	Ellis County	Marion County	Miami County	Pratt County	Reno County	Sedgwick County	Johnson County
Permit Required	Special Use Permit	Conditional Use Permit	Conditional Use Permit	Conditional Use Permit for property located within the Overlay District	Conditional Use Permit	Special Use Permit	Conditional Use Permit	Prohibited	Conditional Use Permit
Setback from non-participating houses	1500 ft.	1500 ft.	2640 ft.	1500 ft.		2500 ft. (can be reduced to 1000 ft. with permission)	2000 ft. or 4x the total height		(used Comm. Antennas, towers and other structures 60 ft. or greater in height)
Setback from participating house	1.5 times total height	1500 ft.	1000 ft.	Total height + 50 ft.		2500 ft. (can be reduced to 1000 ft. with permission)	2000 ft. or 4x the total height		
Setback from non-participating property lines	1.5 times total height	1.1 times the total height +length of blade	1.5 times the hub height + the rotor diameter OR 1.1 times the length of rotor blade if ice braking procedure	1000 ft. or total height + 50 ft.	1.1 times the total height	500 ft.	Total height + 50 ft.		
Setback from accessory structures	1.5 times total height			Determined as part of CUP		1.1 times the total height	Total height + 50 ft.		
Setback from ROWs	1.5 times total height		1.5 times the hub height + the rotor diameter OR 1.1 times the length of rotor blade if ice braking procedure	500 ft. or total height of turbine + 50 ft.		1.1 times the total height	Total height + 50 ft.		
Distance of blade from the ground	50 ft.	100 ft.	15 ft.	50 ft.		85 ft.	50 ft.		
Communication & Power Collection Lines	installed underground		installed underground	installed underground	installed underground	installed underground	installed underground		
Access Road Requirements	Yes	Yes		Yes		Yes			
Lighting Requirements	Yes	Yes	Yes	Yes		Yes	Yes		
Style & Color Requirements		Yes	Yes	Yes	Yes	Yes	Yes		
Decommission Requirements	Yes	Yes	Yes	Yes	Yes	Yes			
Communication Interference Standards	Yes		Yes	Yes		Yes	Yes		
Visual Impact Rquirements (reflection/flicker)	Yes			Yes		Yes	Yes		
Sensitive Land Requirments	Yes		1.1 times total height	Yes			Yes		
Noise Requirements	not exceed 55 decibels or 10 decibels greater than ambient noise levels		60 decibels at nearest house	not exceed 55 decibels at property line	Yes	not exceed 60 decibels at the edge of the SUP area, does have pure tone noise standard	LNTE blade requirement, 45 decibels at principal building		
Setbacks from public or private airstrips	2 nautical miles (12,160 ft.) from approach ends of runway and 1.5 nautical miles (9,120 ft.) from upwind and downwind sides of runway						2 nautical miles (12,160 ft.) from approach ends of runway and 1.5 nautical miles (9,120 ft.) from upwind and downwind sides of runway		
No use of Easement Restrictions							Yes		
Migratory Land Setback			1.1 times total height				3 miles		
City Boundary Setback	1 miles						1 mile		
Lubricant & Hazardous Material Requirement	yes		Yes			Yes	Yes		
Ice Throw Requirement	yes						Yes		
Soil Erosion/Sediment Control/Stormwater	yes					Yes	Yes		
Maximum Height	200 ft.				150 ft.				
Extraordinary Event Response	yes					Yes			
River Bluff Setback	1.5 times total height		1.1 times total height						

RESOLUTION 2022-16

A resolution of the Leavenworth County Kansas Board of County Commission, to amend the following articles of the 2006 Zoning and Subdivision Regulations:

Article 3 – Definitions

Article 19 – Table of Uses

Article 57 – Renewable Energy Conversion Systems

Article 3 – Definitions

Commercial Wind Energy Conversion System: An electrical generating facility comprised of one or more wind turbines and accessory facilities that operate by converting the kinetic energy of wind into electrical energy, for the primary purpose of wholesale sales of generated electricity via connection to a larger electrical network exclusive of individual use.

Noncommercial Wind Energy Conversion System: An electrical generating facility that operates by converting the kinetic energy of wind into electrical energy for the primary purpose of on-site use and not for resale.

Total Tower Height: The height of a wind energy conversion system as measured from the elevation of the ground surface at the base to the highest point of the blade system during rotation.

Total Hub Height: The height of a wind energy conversion system as measured from the elevation of the ground surface at the base to the highest point of the turbine hub.

Private Airstrip: A location that is registered with the Kansas Department of Transportation and Federal Aviation Administration, appears on aeronautical charts, and has a landing surface(s) which is maintained and capable of providing a safe landing for aircraft, all in effect at the time of application.

Article 19 – Table of Uses

S = Special Use Permit	RR-2.5/5	R-1/2/3/4	B-1	B-2	B-3	I-1	I-2	I-3	PR-1/2/3	MXD	PC	PI
A = Allowed Use	Rural	1/2 Fam Apt	Neigh Bus	Lim Bus	Gen Bus	Lim Ind	Lite Ind	Hvy Ind	Plnd Res Dis	Mixed	Plnd Comm	Plnd Ind
Renewable Energy Conversion System												
Commercial Wind Energy Conversion System	S (RR-5 only)											
Noncommercial Wind Energy Conversion System	A	A	A	A	A	A	A	A	A	A	A	A
Solar Energy Conversion System	S											

Article 51 – Renewable Energy Conversion Systems

Section 3. WIND ENERGY CONVERSION SYSTEM REGULATIONS

1. *Standards* The following standards apply to all Wind Energy Conversion Systems (WECS):

- a. *Sound.* Audible noise due to WECS operations shall not exceed 55 dBA or 10 decibels greater than ambient noise levels, measured at the nearest dwelling or otherwise occupied structure. Sound levels may be exceeded during short-term events such as utility outages and/or severe wind storms.
- b. *Lighting.* No illumination of the turbine or tower shall be allowed unless required by the FAA.
- c. *Access.* All WECS shall be designed as to avoid tampering or trespassing.
 - i. *Freestanding Tower.* Climbing apparatus below 12 feet of a freestanding tower shall be removed to prevent unauthorized climbing.
 - ii. *Lattice or Guyed Towers.* The bottom tower section must be secured such that it cannot readily be climbed.

- iii. *Fencing*: All ground mounted equipment shall be fenced or secured in a manner as to avoid trespassing.
 - d. *FAA Regulations*. No WECS shall be constructed, altered, or maintained so as to project above any of the imaginary airspace surfaces described in FAR Part 77 of the FAA guidance on airspace protection.
 - e. *Communication Interference*. No WECS shall interfere with any microwave, television, radio, telecommunications or navigation systems.
 - f. *Visual Impact*. Reasonable measures shall be identified and undertaken to mitigate specific adverse visual impacts such as reflections, shadow flicker, blade glint and any other impact on neighboring properties.
- 2. *Noncommercial Wind Energy Conversion Systems (NWECS)*
 - a. *Standards*.
 - i. *Setbacks*. All NWECS shall meet the following setbacks:
 - 1. Property lines – 1.5 times the total height.
 - 2. Public Utility Lines – 1.5 times the total height.
 - 3. Structures – 1.5 times the total height.
 - ii. *Height*. The maximum height permitted for a NWECS shall be 50 feet as measured from the hub height.
 - iii. *Rotor Blades*. All rotor blades must be a minimum of 15 feet above ground level.
 - iv. *Ice Throw*. All NWECS shall provide documentation of potential ice throw from said structure and the siting of all NWECS shall be in a manor in which said Ice Throw will not negatively impact a neighboring property, any structure, public or private right-of-way or utility easement.
- 3. *Commercial Wind Energy Conversion Systems (CWECS)*
 - a. *Standards*
 - i. *Setbacks*. All CWECS shall meet the following setbacks:
 - 1. Property Lines – 1,500 feet.
 - 2. Public Utility Lines – 1.5 times the total tower height.
 - 3. Structures – 1.5 times the total tower height.
 - ii. *Height*. The maximum height permitted for CWECS shall be 200 feet as measured from the total tower height.
 - iii. *Rotor Blades*. At the lowest point of the rotor blades shall be a minimum of 50 feet above ground level as measured from the base of the tower.
 - iv. *Sensitive Land and Species Requirements*. #1. Land owned in fee title by State or Federal agencies and managed specifically for conservation purposes, including but not limited to State Wildlife Management Areas, State Parks, federal Wildlife Refuges and Waterfowl Production Areas. For purposes of this regulation, public conservation lands will also include lands owned in fee title by non-profit conservation organizations. Public conservation lands will also include private lands upon which conservation easements have been sold to public agencies or non-profit conservation organizations. All CWECS shall maintain a distance of 3 miles from any land determined to be Sensitive Land.
 - v. *Public Airport and Private Airstrips*. All CWECS shall be a minimum of 2 nautical miles, calculated as 12,160 feet, from any public airport or private airstrip approach of a runway and a minimum of 1.5 nautical miles, calculated as 9,120 feet, from any sides of a runway. A private airport/airstrip owner may waive the setback requirement.
 - vi. *City Boundaries*. All CWECS shall be a minimum of 1 mile from any incorporated city boundary at the time of application.
 - vii. *Lubricant and Hazardous Material Storage and Disposal*. All lubricants and/or hazardous materials to be located on the premises in connection with the CWECS facility shall be kept and transported in accordance with all state and federal regulations.

- viii. *Ice Throw.* No CWECS shall be constructed or installed in manner in which ice throw from an in-motion rotor blade can hit or destroy an inhabited structure.
- ix. *River Bluffs and Bodies of Water.* All CWECS shall be a minimum of 1.5 times the total height from any river bluff 15 feet or taller or body of water protected by County, State or Federal agencies.
- x. *Access Road.* Applicant shall construct the smallest number of turbine access roads as reasonably feasible. All access road entrances shall comply with Article 41 Access Management. All access road locations shall be agreed upon in writing between the applicant and property owner. Where an access road crosses a stream or drainage way identified as a Special Flood Hazard Area, the applicant shall obtain a floodplain development permit from the county.

b. *Documents, Plans, Studies, Reports, Other Permits.*

The information listed below shall be submitted with the special use permit application and used to evaluate compliance with the Zoning and Subdivision Regulations. The Planning Commission or Board of County Commissioners may require additional information not listed below or conduct separate studies for the purpose of evaluating the proposed special use permit.

1. A copy of all signed lease agreements for property designated in the Special Use Permit. Sensitive financial or confidential information may be redacted.
2. An expected economic impact report to the County which assumes the proposed project is approved and constructed as proposed on the special use permit application. The report shall be prepared by an independent third-party company or four-year college institution.
3. An acoustic study prepared by an independent third-party company. The study shall include maps and charts that indicate the anticipated sound level expected at each principal building and explain the methodology used to compute the anticipated sound levels.
4. A visual impact study prepared by an independent third-party company. The study shall include maps and charts that indicate the anticipated amount of shadow flicker, reflections, blade glint or any other visual impact expected at each inhabited structure and explains the methodology used to compute the anticipated visual impact. The study shall show the anticipated number of hours per year an inhabited structure will receive shadow flicker, the time of day and time of year.
5. Documentation from the Kansas Department of Wildlife, Parks and Tourism (KDWP) or its successor indicating the agency has reviewed the proposed CWECS.
6. All setback, noise or shadow flicker waivers are to be executed by all owners of an affected parcel. All such waivers shall be notarized and submitted with the special use permit application.
7. A report shall be conducted by a third-party company on existing environment and sensitive land concerns and filed with the special use permit application.
8. An ice throw analysis and map prepared by a third -party company shall be required with the special use permit application. The study shall analyze the conditions which may cause ice to be thrown off an in-motion turbine blade and toward an inhabited structure within the project boundary. The study should explain the methodology used in evaluating the risk of damage to all inhabited structures. Also included in the study should be the manufacturer's setback distances related to in-motion ice throws and the type of ice monitoring sensors and devices installed in each turbine and the potential maximum distance ice could be thrown from an in-motion turbine blade.
9. A soil erosion, sediment control and stormwater runoff plan shall be prepared by a third-party company addressing what type of erosion control measures will be implemented during each phase of the project. If required, the applicant shall obtain an erosion control permit for the project from the Kansas Department of Health and Environment (KDHE) or its successor. The plan shall address the following concerns:
 - a. Grading;
 - b. Construction and drainage of access roads and turbine pads;
 - c. Necessary soil information;
 - d. Design features to maintain downstream water quality;
 - e. Re-vegetation of disturbed areas to ensure slope stability;
 - f. Restoration of the site after temporary project activities have ended;
 - g. Creation of a new wetland area that is equal to or greater than any wetland area that is filled in or destroyed;
 - h. Disposal or storage of excavated materials;
 - i. Protecting exposed soil;
 - j. Stabilizing restored material and removal of silt fences or barriers when the area is stabilized;
 - k. Maintenance of erosion control measures throughout the life of the project.
10. An emergency event response plan shall be provided which outlines the potential fire risk associated with the project, including both prescribed burning and non-prescribed burning (natural or accidental). The plan shall also include descriptions of measures that will be employed in the case of destruction of facilities and equipment, natural disaster or any other event that may require emergency personnel response.

11. A Road Maintenance Agreement with Leavenworth County shall be included designating all public roads used for transportation routes for construction and maintenance of the CWECS.

12. Oversized/Overweight permit

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, after notice as required by law, did conduct a public hearing upon the amendment of the Leavenworth County Zoning and Subdivision Regulations the 13th day of July, 2022; and

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, based upon specific findings of fact incorporated by reference herein, did recommend that the amendment be approved, as set forth; and

WHEREAS, the Board of County Commission considered, in session on 3rd day of August, 2022, the recommendation of the Leavenworth County Planning Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commission of Leavenworth County, Kansas, that:

1. Based upon the recommendation and findings of fact of the Leavenworth County Planning Commission; and,
2. Based upon the findings of fact adopted by the Board of County Commission in regular session on the 3rd day of August, 2022 and incorporated herein by reference;

That the amendments listed herein be approved:

Adopted this 3rd day of August, 2022
Board of County Commission
Leavenworth, County, Kansas

Mike Smith, Chairman

ATTEST

Jeff Culbertson, Member

Janet Klasinski

Vicky Kaaz, Member

Doug Smith, Member

Mike Stieben, Member

**Leavenworth County
Request for Board Action
Resolution 2022-17
Special Use Permit Premier Lawn Services**

Date: August 3, 2022
To: Board of County Commissioners
From: Planning & Zoning Staff

Department Head Review: Krystal Voth, Reviewed

Additional Reviews as needed:

Budget Review Administrator Review Legal Review

Action Requested: Approve Resolution 2022-17, a request for a Special Use Permit for Premier Lawn Services. This is their first application.

Analysis: The applicant is applying for a Special Use Permit to operate a lawn care business at 00000 Honey Creek Rd. A complaint was received by our office about business operations taking place. The applicant submitted their application after receiving a violation letter. The property is currently vacant, except for a shed that the applicant has submitted a building permit for. The narrative indicates that the site is used for the storage of trucks, trailers and equipment related to the business. The equipment is stored in the shed. The applicant has also disclosed that they plan to build a house on-site and potentially add another large shop.

At the public hearing, concerns about traffic and business operations in a residential neighborhood was raised by neighbors. The Planning Commission, after conferring with the applicant, recommends that this Special Use Permit be limited to one (1) year. The Planning Commission also recommends placing conditions on the property to limit noise to 60 dB, standard noise levels, and requiring they comply with the provided narrative. The hours of operation are 7am to 6pm, Monday through Friday. The business will be limited to 9 employees other than the owners. The business does not generate enough traffic to require a traffic impact study or fees. Majority of the work is performed off-site. The applicant shall not bring commercial waste to the premises for disposal. Additional conditions have been recommended which are standard for this type of business.

Planning Commission Recommendation: The Planning Commission voted 6-0 (3 absent) to recommend approval of Resolution 2022-17 (Case No. DEV-22-082) of a Special Use Permit for Premier Lawn Services.

Alternatives:

1. Approve Resolution 2022-17 (Case No. DEV-22-082) of a Special Use Permit for Premier Lawn Services, with Findings of Fact, and with or without conditions; or
2. Deny Resolution 2022-17 (Case No. DEV-22-082) of a Special Use Permit for Premier Lawn Services, with Findings of Fact; or
3. Revise or Modify the Planning Commission Recommendation to Resolution 2022-17 (Case No. DEV-22-082) of a Special Use Permit for Premier Lawn Services, with Findings of Fact; or
4. Remand the case back to the Planning Commission.

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

\$0.00

Additional Attachments: Staff Report, Planning Commission Minutes

**LEAVENWORTH COUNTY
BOARD OF COUNTY COMMISSIONERS
STAFF REPORT**

CASE NO: DEV-22-082 Premier Lawn Service

August 3, 2022

REQUEST: Regular Agenda

- Zoning Amendment Special Use Permit
 Temporary Special Use Permit

STAFF REPRESENTATIVE:

AMY ALLISON
DEPUTY DIRECTOR

SUBJECT PROPERTY: 00000 HONEY CREEK ROAD

APPLICANT/APPLICANT AGENT:

ERIC JANESKO
PREMIER LAWN SERVICE LLC
927 N OAK TER
TONGANOXIE, KS 66086

PROPERTY OWNER:

PREMIER LAWN SERVICE LLC

CONCURRENT APPLICATIONS:

N/A

LAND USE

ZONING: RR-2.5 & RR-5

FUTURE LAND USE DESIGNATION:
RESIDENTIAL 3-UNITS PER ACRE

LEGAL DESCRIPTION:

A tract of land East Half of the Northeast Quarter of Section 22, Township 11 South, Range 21 East of the 6th P.M., Leavenworth County, Kansas

SUBDIVISION: N/A

FLOODPLAIN: N/A

STAFF RECOMMENDATION: DENIAL

PROPERTY INFORMATION

ACTION OPTIONS:

1. Approve Resolution 2022-17 (Case No. DEV-22-082) of a Special Use Permit for Premier Lawn Services, with Findings of Fact, and with or without conditions; or
2. Deny Resolution 2022-17 (Case No. DEV-22-082) of a Special Use Permit for Premier Lawn Services, with Findings of Fact; or
3. Revise or Modify the Planning Commission Recommendation to Resolution 2022-17 (Case No. DEV-22-082) of a Special Use Permit for Premier Lawn Services, with Findings of Fact; or
4. Remand the case back to the Planning Commission.

PARCEL SIZE: 6.6 ACRES

PARCEL ID NO:
195-22-0-00-00-010.03

BUILDINGS:
EXISTING: UNPERMITTED SHED

PROJECT SUMMARY:

Request for Special Use Permit to operate a lawn care business at 00000 Honey Creek Road (PID 195-22-0-00-00-010.03).

ACCESS/STREET:
HONEY CREEK ROAD
LOCAL, GRAVEL, 17' WIDE

Location Map:



UTILITIES

SEWER: SEPTIC
FIRE: STRANGER
WATER: SUBURBAN WATER
ELECTRIC: EVERGY

NOTICE & REVIEW:

STAFF REVIEW: N/A
NEWSPAPER NOTIFICATION:
6/22/2022
NOTICE TO SURROUNDING
PROPERTY OWNERS:
6/21/2022

FACTORS TO BE CONSIDERED:		
<i>The following factors are to be considered by the Planning Commission and the Board of County Commissioners when approving or disapproving this Special Use Permit request:</i>	Met	Not Met
<p>1. Character of the Neighborhood: <i>Density:</i> The surrounding properties range in size from 1.1 acres to over 140 acres.</p> <p><i>Nearby City Limits:</i> The City of Basehor is approximately 1 mile to the west.</p> <p><i>Initial Growth Management Area:</i> This parcel is located within the Rural Growth Area.</p>	✓	
<p>2. Zoning and uses of nearby property: <i>Adjacent Uses:</i> Most of the adjacent parcels are residential and agricultural in nature.</p> <p><i>Adjacent Zoning:</i> All adjacent properties are zoned RR-2.5 and RR-5.</p>	✓	
<p>3. Suitability of the Property for the uses to which is has been restricted: The property is 6.6 acres in size. The applied for use is allowed with a special use permit and is a use that is within the character of a rural area. The property currently has an unpermitted storage shed on-site that was included in the application. The narrative indicates plans to build a large house and two accessory structures which can be permitted on-site. The narrative also includes the storage of equipment, vehicles and trailers. The equipment will be stored inside the buildings, while vehicles and trailers will be parked outside. With the addition of employee cars (maximum of 9), all operations indicated should fit on the property.</p>	✓	
<p>4. Extent to which removal of the restrictions will detrimentally affect nearby property:</p> <p><i>Noise Pollution:</i> The proposed use will not cause noise that is out of character for a rural neighborhood. Staff recommends placing a condition to limit noise to 60 db, as measured from the property line.</p> <p><i>Traffic:</i> Public Works has reviewed the proposed traffic and based on the information provided, this use would not generate enough traffic to require a traffic impact study or impact fee is required per County policy. No modifications to the current road system are required.</p> <p><i>Lighting:</i> The applicant indicated no use of exterior lighting. Staff recommends placing a condition that all lighting shall be 0.00 foot-candles, as measured from the property line.</p> <p><i>Outdoor Storage:</i> The narrative provided stated that outdoor storage of vehicles and trailers would be on the property, but all equipment will be stored inside a building.</p> <p><i>Parking:</i> The narrative indicated that parking is provided on a gravel pad for company vehicles and trailers, as well as parking for employee and owner vehicles. The site plan provided shows the location of the parking pad.</p>	✓ (Condition 7) ✓ ✓ (Condition 8) ✓ (Condition 6) ✓	

<p><i>Visitors/Employees: The narrative requests up to 9 employees will access the site for the business. This property will not be open to clients.</i></p> <p><i>Waste: The applicant does not store chemicals, lubricants, oils or other chemicals on the property. Any waste generated from the property must be disposed of in compliance with all applicable local, state and federal laws.</i></p>	<p style="text-align: center;">✓ (Condition 2)</p> <p style="text-align: center;">✓ (Condition 9)</p>	
<p>5. Length of time the property has been vacant as zoned: <input checked="" type="checkbox"/> <i>Vacant: To our knowledge, the property has never been developed.</i> <input type="checkbox"/> <i>Not Vacant:</i></p>	<p style="text-align: center;">✓</p>	
<p>6. Relative gain to economic development, public health, safety and welfare: The proposed application would allow for another business to be located within Leavenworth County. There does not appear to be any detrimental effects to the public health, safety or welfare.</p>	<p style="text-align: center;">✓</p>	
<p>7. Conformance to the Comprehensive Plan: <i>Future Land Use Map: Residential 3 Units Per Acre</i> <i>Section 4 Land Use and Development Plan Strategies: The proposed use is not compatible with the future land use designation.</i></p>		<p style="text-align: center;">✓</p>

STAFF COMMENTS:

The applicant is requesting a Special Use Permit to operate a laydown yard for a lawn care service business. The applicant has included long-term plans to build a house and large barn to expand their business over time. The narrative provided says the property is used for storage of equipment, vehicles and trailers. Outdoor storage is limited to vehicles and trailers, however, if the applicant does store equipment and materials for the business outside, staff recommends screening being installed. Employees, a maximum of 9, drive to the site to pick-up and drop-off the vehicles and equipment for their perspective jobs. Most business activity takes place off-site. Customers do not visit the site. Business hours are limited to 7 am to 6 pm Monday through Friday, with most activity taking place from April to October. The applicant has provided a gravel parking pad where all vehicles are parked. The property has an existing gate on their entrance. A storage shed has been placed on the property. The owner is in the process of applying for the building permit.

STAFF RECOMMENDED CONDITIONS:

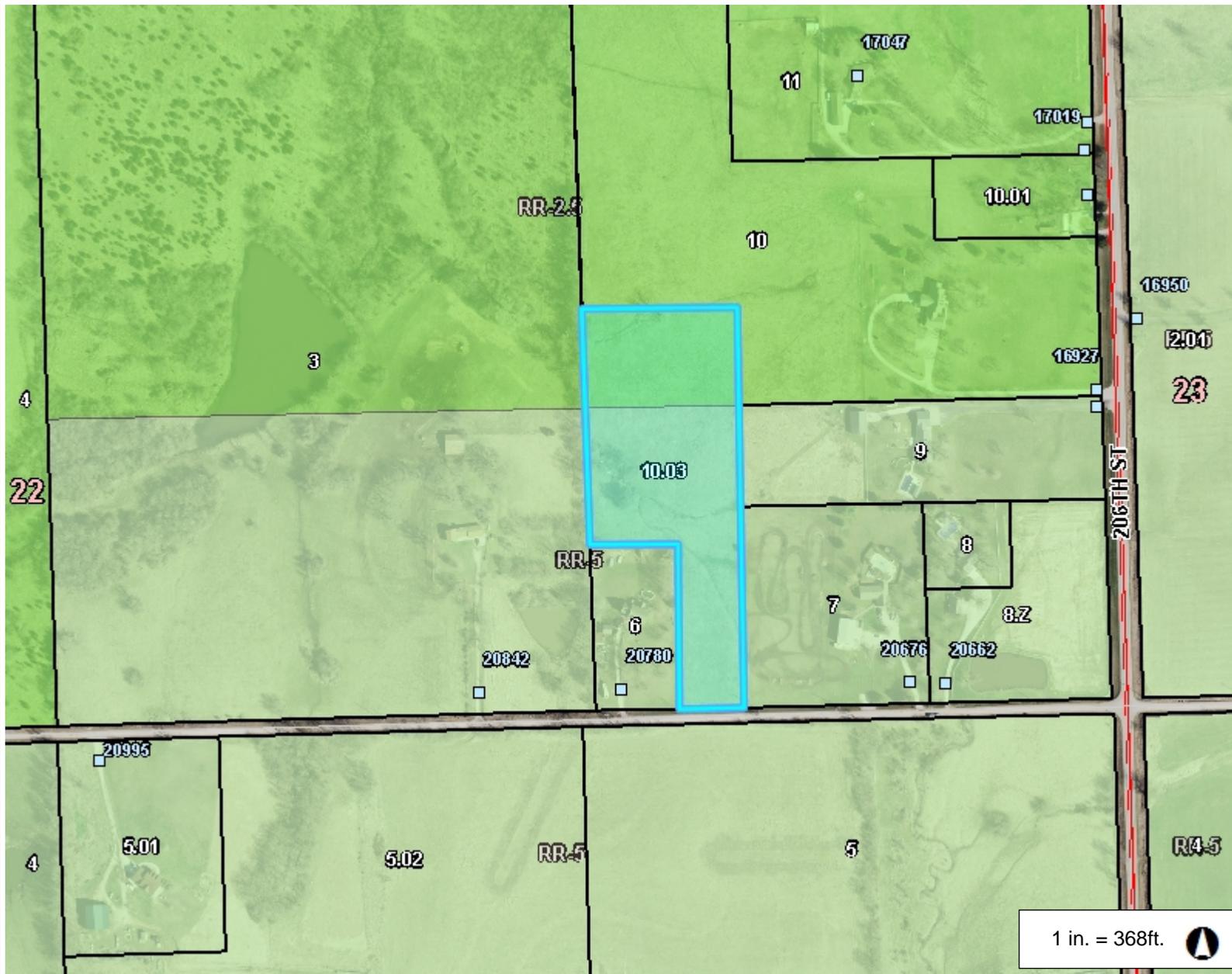
1. The business shall be limited to one (1) year of operation.
2. The business shall operate from 7:00AM until 6:00PM, Monday through Friday
3. The SUP shall be limited to nine (9) employees other than the property owners.
4. The applicant shall provide a certificate of general liability insurance in the amount of \$1,000,000 and shall indicate Leavenworth County as the certificate holder prior to commencement of activities on the site.
5. No signage shall be allowed in the right-of-way. Sign permits shall be required for any on-site or off-site signage. The applicant shall provide an owner authorization form for any off-site signs. All signage shall comply with Article 25, Sign Regulations of the Leavenworth County Zoning and Subdivision Regulations.
6. No on-street parking shall be allowed.
7. The applicant shall not store materials or equipment, other than commercial vehicles and trailers, outside.
8. Any noise generated from the proposed business shall be limited to 60 dB, as measured from the property line.
9. Any light generated from the proposed business shall be limited to 0 foot-candles, as measured from the property line.
10. All waste generated from the proposed business shall be disposed of in a manner that meets all local, state and federal requirements.

11. The applicant shall not store or burn commercial waste on the property.
12. The applicant shall maintain the existing landscaping and screening.
13. No lawn waste from outside of Leavenworth County shall be disposed of at the Leavenworth County Transfer Station.
14. The applicant shall abide by the Permanent Emerald Ash Borer Quarantine as established by the Kansas Department of Agriculture.
15. This SUP shall comply with all local, state, and federal rules and regulations that may be applicable.
16. The Special Use Permit shall be subject to the written narrative and site plan provided on June 24, 2022.
17. After approval of this SUP by the Board of County Commissioners all conditions listed shall be adhered to and copies shall be provided to the Planning and Zoning Office before the Special Use Permit shall take effect.

ATTACHMENTS:

- A: Application & Narrative
- B: Zoning Map
- C: Memorandums
- D: Public Comments

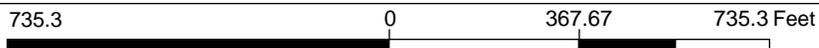
DEV-22-082 Premier Lawn Services



Legend

- Address Point
- Parcel Number
- Lot Line
- Parcel
- ⋮ City Limit Line
- Major Road
- <all other values>
- 70
- Road
- <all other values>
- PRIVATE
- ⊕ Railroad
- Section
- ⊠ Section Boundaries
- ⊠ County Boundary
- Zoning
- B-1
- B-2
- B-3
- I-1
- I-2
- I-3
- MXD
- PC
- PI
- PR-1

1 in. = 368ft.



This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

CK 1345
JUN 08 2022

ACC bp

APPLICANT/AGENT INFORMATION

OWNER INFORMATION (If different)

NAME Eric Janesko
ADDRESS 927 N Oak Ter
CITY/ST/ZIP Tonganoxie KS
66086
PHONE 913 416 0939
EMAIL ejanesko@gmail.com
CONTACT PERSON Eric

NAME _____
ADDRESS _____
CITY/ST/ZIP _____
PHONE _____
EMAIL _____
CONTACT PERSON _____

PROPERTY INFORMATION

PID: 195 - 22 - 0 - 00 - 00 - 010 - 003 Zoning District: RR-5
Address of property 00000 Honey Creek Rd Parcel size 7 acres
Current use of the property Storage of trailers & equipment
Does the owner live on the property? Yes No
Proposed Special Use Running landscape Business -

TAX ASSESSEMENT STATEMENT

Upon the granting of a Special Use Permit by the Leavenworth County Board of County Commissioners, the assessable nature of the above referenced property and structures on the property may result in a change of the Appraised Class and Value and in the next year's Tax Assessment.

I, the applicant, have read and understand that there may be a change in the appraised value of my property due to the presence of a Special Use Permit for my property. (Check one) Yes No

I, the undersigned am the (circle one) owner, duly authorized agent, of the aforementioned property situated in the unincorporated portion of Leavenworth County, Kansas. By execution of my signature, I do hereby officially apply for a Special Use Permit and acknowledge the potential of a change in the Appraised Value of my property as indicated above. I hereby agree to "cease and desist" the operation of the activity upon denial of the permit by the Board of County Commissioners.

Signature 

Date 6/2/22

ATTACHMENT A

To: Leavenworth County Planning and Zoning

Property at 00000 Honey Creek Rd, request for SUP

The current use of the property is zoned RR-5. I store trailers and equipment there and have employee's pick up the trailers and equipment in the morning to do off site lawn and landscape work.

Our proposed use it to use the land as a meeting spot for all employees (7) in the morning at approximately 7am. This would be the location they park their personal vehicles during the day while working. I also intend to store 4 work trucks (1/2 – 3/4 ton trucks) and 4 trailers along with a mini skid steer. I intend to purchase a pre-fabricated shed (20'X10' marked on site plan as "storage") for any miscellaneous items needed for business operations such as mowers, blowers, trimmers etc. If there is any need for outdoor storage for anything other than trucks or trailers we will put up "screening" to hide those items from neighbors view. I also intend to build a primary residence on property (approximately 3000 sqft home) and a barn that would be approximately 50x75' (location on property TBD). The land is approximately 7 acres and well maintained by me. Since acquiring the property I have removed large amounts of trash and debris that were in the creek and throughout the property as well as made multiple repairs to surrounding fence and removal of dead trees.

I currently have 7 employees which I'm expecting to expand to 9. The employees mostly consist of local Tonganoxie residents looking to learn a trade or with experience in the lawn and landscape field.

We do not intend to have any signage outside of the property. This location is not currently intended to be used as a headquarters, merely a meeting spot for employees and storage for equipment. We will not have any customers visiting the site at any point.

Currently there is no lighting on the property other than at the entrance where two post lights are placed on either side of the gate. We do not operate before sunrise or after sunset.

We do not store, use or dispose of any chemical on property. We do not store, use or dispose of any lubricants, oils, or fluids on property. We do not have any sewage disposal on property. We do not have any water supply needs on property.

We will keep noise to under 60 db at all times as measured from our property line. The only noise we create may be loading/unloading mowers and equipment on a trailer. This is done between the hours of 7am-6pm Monday – Friday ** April – October with minimal visits from myself during the remaining months of the year.

There are no unusual odors or fumes from our intended use.

Emergency plan: We have a first aid kit, emergency radio, and fire extinguisher on site. We will post a sign inside the pre fabricated shed with contact information for myself if an incident occurs. We only work during days with good weather forecasted but in a case of bad weather employees are instructed to return home with plenty of time before a storm arrives.

The equipment I intend to store on property would be 8 mowers, a mini skid steer, 4 trailers, 4 trucks, misc handheld equipment. We equip each truck with a fire extinguisher and have multiple safety policies

in place for our employees. All outdoor storage will be trucks/trailers, any other storage will be inside of pre-fabricated shed intended to maintain a neat and orderly appearance of the property.

Parking is a gravel pad and intended for up to 13 vehicles (employee personal vehicles + company owned pickup trucks). There will be 7 employees driving to the site each day currently. We will not have any deliveries occurring throughout the day and minimal/no traffic during the day from employees.

If any issues arise with surrounding neighbors due to the operation of the business, we intend to make reasonable changes to mitigate any issues. Our focus since purchasing the property has and always will be on maintaining a good relationship with neighbors.

*Thank you in advance,
Eric Janesko*

Leavenworth County, KS



PROPOSED SPECIAL USE PERMIT INFORMATION

Name of Business Premier Lawn Services

Existing and Proposed Structures None existing / Shed, Barn

Number of structures used for Special Use Permit 2

Will the use require parking? [X] Yes [] No How many parking spaces are proposed/available? 6

Is the proposed use seasonal? [X] Yes [] No

If yes, what months will the use be active? April through October

Reason for requesting a Special Use Permit: Intent to start operating on land. Was informed we needed permit even for storing equipment.

Estimated Traffic

In this section, you are determining the impact your proposed use will have on the county roadways. A vehicle visiting your site is to be considered two trips because the visitor/employee/user will use the roadways twice. If you are planning to expand the use that may generate additional traffic during the duration of the permit, provide the traffic generation for the full expansion.

How many total Passenger vehicle trips (both entering and exiting) will be generated by the Special Use Permit? Daily 18 Weekly 90 Monthly 360

If applicable, how many total Commercial (delivery, heavy trucks, equipment, etc.) vehicle trips (both entering and exiting) will be generated by the Special Use Permit? Daily 18 Weekly 40 Monthly 160

If applicable, describe Seasonal trips not accounted for above: What type (Passenger and Commercial) vehicle trips, how many trips per vehicle type in the seasonal timeframe, and describe the seasonal time frame (months, weeks, or days) in a calendar year.

Passenger: Months Weeks Days Commercial: Months Weeks Days

When are trips to the site expected to occur (i.e. throughout the day, limited certain hours, etc.)? If applicable, separate occurrences by vehicle type (Passenger, Commercial, Seasonal Passenger, and Seasonal Commercial): Trip arrive 5pm Return

What is the anticipated route(s) from the nearest State Highway to the Site? State ave -> 206th -> Honey Creek Rd.

Special Use Permit Renewal

Describe any change to operations since the SUP was last issued including traffic trips compared to this SUP: NA

Have you added any buildings since the SUP was last issued? [] Yes [X] No Any parking? [] Yes [X] No

ATTACHMENT B

Old burn
area that
was
removed.



From Entrance



From Storage
area looking
East. Hill blocks view
from neighbors.



Overgrown Fence line
blocking view of oncoming
traffic.

Requires very slow entry on to 206th.



Entire amount of stuff
stored on property





Leavenworth County
Planning & Zoning Department
300 Walnut, Suite 212
Leavenworth, Kansas 66048

To: Krystal Voth
Director

From: Kyle Anderson
Environmental Technician/Code Enforcement

Date: June 14, 2022

RE: Premier Lawn Services
Case DEV-22-082, Special Use Permit
00000 Honey Creek Rd
Tonganoxie, KS 66086
PID# 195-22-0-00-00-010.03

Our department received a Special Use Permit Application for a lawn care business at 00000 Honey Creek Rd. In May of 2022 we received a complaint of a business operating on this property and an entrance had been installed without a permit. When we contacted Mr. Janesko he quickly called us and started the application processes. He was unaware beforehand that he needed an entrance permit or a Special Use Permit. An entrance permit has already been issued.

Thank you,

Kyle Anderson
kanderson@leavenworthcounty.gov

Allison, Amy

From: Ross Harris <Ross.Harris@evergy.com>
Sent: Tuesday, June 14, 2022 3:27 PM
To: Allison, Amy; Magaha, Chuck; Anderson, Kyle; Miller, Jamie; Patzwald, Joshua; Van Parys, David; 'Mitch Pleak'; Noll, Bill; 'stfdchief1760@gmail.com'; Design Group Lawrence Service Center; 'Travis@suburbanwaterinc.com'
Cc: PZ
Subject: RE: DEV-22-082 Special Use Permit – Premier Lawn Services

Internal Use Only

Evergy has no concerns. I was able to meet up with them a couple of months ago to go over future plans.

Thanks,

Ross Harris
Evergy
785-865-4857

From: Allison, Amy <AAllison@leavenworthcounty.gov>
Sent: Monday, June 13, 2022 3:08 PM
To: Magaha, Chuck <cmagaha@lvsheriff.org>; Anderson, Kyle <KAnderson@leavenworthcounty.gov>; Miller, Jamie <JMiller@leavenworthcounty.gov>; Patzwald, Joshua <jpatzwald@lvsheriff.org>; Van Parys, David <DVanParys@leavenworthcounty.gov>; 'Mitch Pleak' <mpleak@olsson.com>; Noll, Bill <BNoll@leavenworthcounty.gov>; 'stfdchief1760@gmail.com' <stfdchief1760@gmail.com>; Design Group Lawrence Service Center <designgrouponlawrenceservicecenter@evergy.com>; 'Travis@suburbanwaterinc.com' <Travis@suburbanwaterinc.com>
Cc: PZ <PZ@leavenworthcounty.gov>
Subject: RE: DEV-22-082 Special Use Permit – Premier Lawn Services

****WARNING:** This email originated from an external source outside of Evergy. Think before you click on links or attachments!**

Good Afternoon,

The Department of Planning and Zoning has received an application for a Special Use Permit regarding a lawn care business at 00000 Honey Creek Road, 195-22-0-00-00-010.03.

The Planning Staff would appreciate your written input in consideration of the above request. Please review the attached information and forward any comments to us by Tuesday, June 21, 2022.

If you have any questions or need additional information, please contact me at (913) 684-0465 or at Aallison@LeavenworthCounty.Gov

Thank you,

Amy Allison, AICP
Deputy Director

Allison, Amy

From: Mitch Pleak <mpleak@olsson.com>
Sent: Thursday, June 23, 2022 1:39 PM
To: Allison, Amy
Cc: Noll, Bill; 019-2831
Subject: RE: DEV-22-082 Revised Plans - Narrative and Site Plan - Premier Lawn Services

Notice: This email originated from outside this organization. Do not click on links or open attachments unless you trust the sender and know the content is safe.

Amy,
Olsson has reviewed the revised application with no further comments.

Note the access to the site is off a gravel roadway- Honey Creek Rd.

Per TIF policy for gravel roadways, 50 and more passenger vehicles trips per day or 10 or more commercial vehicles trips per day requires a TIS including a physical roadway assessment. The application proposes 8 commercial trips and 18 passenger trips.

The application's proposed trips would not require a TIS including a physical roadway assessment per the TIF policy.

Thanks,

Mitch Pleak

From: Noll, Bill <BNoll@leavenworthcounty.gov>
Sent: Tuesday, June 21, 2022 4:03 PM
To: Mitch Pleak <mpleak@olsson.com>
Subject: FW: DEV-22-082 Revised Plans - Narrative and Site Plan

From: Allison, Amy
Sent: Tuesday, June 21, 2022 11:59 AM
To: Noll, Bill <BNoll@leavenworthcounty.gov>
Subject: DEV-22-082 Revised Plans - Narrative and Site Plan

Bill,

Please find the revised Narrative and Site plans for Premier Lawn Services SUP attached. Please let me know if you have any questions.

Sincerely,
Amy Allison, AICP
Deputy Director
Planning & Zoning
Leavenworth County
913.364.5757

June 27, 2022

Leavenworth County Planning and Zoning
300 Walnut
Leavenworth, KS. 66048

To whom it may concern:

I am writing in response to the letter we received concerning the public hearing notice regarding application for a Special Use Permit (DEV-082).

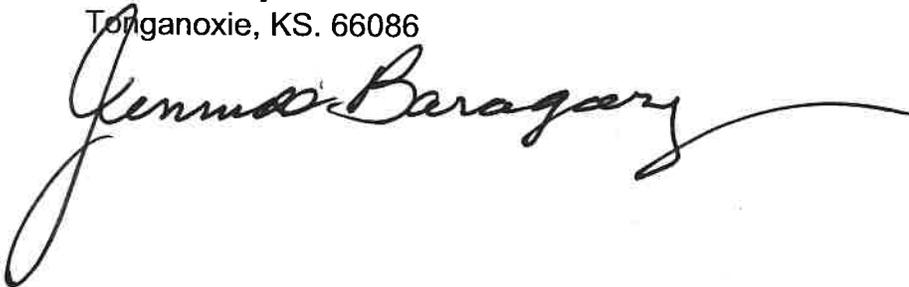
Our property is located just south of the said property. Our main concern with the zoning change is our cattle. We are a farming family that have lived in this area since 1941 and we have raised our cattle on our 160 acres since that time. We also rent the land just west of and butts up to said property for additional cattle. We are concerned about our cattle drinking the water that comes from the streams and ponds that could be polluted with insecticide, lawn chemicals and debris. This is not an inexpensive operation as we have at least 120 cattle to care at any given time.

Another concern is the fact that the applicant did not have the courtesy to ask the existing landowners if this would in any way impact their quality of living or livestock.

We are a friendly neighborhood that looks out for each other. We have chosen to live here because of the quiet controlled environment. This would be an interference with our way of living.

Thank you for the opportunity to express our concerns.

Wayne and Jennice Baragary,
20995 Honey Creek Road
Tonganoxie, KS. 66086

A handwritten signature in black ink, reading "Jennice Baragary". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

June 25, 2022

Leavenworth County Planning Department
300 Walnut
Leavenworth, Ks 66048
Attention: Amy Allison

We the undersigned property owners of over 40 years at this address, are against the special use permit DEV-22-08 for the following reasons.

- Dense clouds of dust that are created by 15-20 trips back and forth per day roll over our property due to the prevailing south winds. We live on the north side of the road. This increased dust covers all our outside areas, to include lawn, trees, patios, pool, pool house and outside furniture.
- The additional clouds of dust and exhaust pollution add to eye, nose and throat irritation and breathing difficulties when trying to do daily lawn work and relaxing on our property.
- The noise created by the truck trailers and dump trailers on the applicant's gravel driveway and Honey Creek Road is loud and unsettling from sunup to sundown.
- The employees have been viewed daily exceeding the posted speed limits and failing to fully stop at the stop sign at 206th and Honey Creek Road.
- The applicant makes numerous daily trips with dump trailer loads of yard waste and debris. It is deposited on their property to be burned, adding to fire hazards to surrounding property or decompose with the possibility of lawn chemicals seeping into area water tables and or the watershed to ponds and streams. Maybe an environmental impact statement from the EPA needs to be addressed.

This area has always been small farms and family homes where people come to escape commercial business type intrusion. This would certainly be an unwarranted intrusion to our peaceful rural lives.

Regards,
Richard and Melanie Chapman
20662 Honey Creek Road
Tonganoxie, KS. 66086



June 26, 2002

Leavenworth County Planning Department
Courthouse, 300 Walnut
Leavenworth, KS 66048

Dear Amy Allison,

I am writing this letter regarding the application (DEV-22-082) for a Special Use Permit for a contractor's yard/landscaping business located in a tract of land which adjoins ours on the East and North Quarters. We have been at our location since 1984. We purchased this home to be in a rural Country area with minimum traffic. Not a business district! All of the property owners within this 1000 ft radius have been here for 25 + years.

Since Mr. Janesko, the owner, has taken ownership he has added a large gate at the entrance off Honey Creek Road and put in a long drive with large rock/gravel. The employee's, approximately 10, show up around 6:30 a.m. M-F and sometimes the weekends. A few of the employee's fly on that gravel making a lot of dust coming and going! Then when they pull out with the trucks and large trailers it sounds like a freight train going over the gravel and once again the dust flies. We have never seen a permit hanging for anything. He has put up the gate without putting in a culvert, added the new drive and put up a shed. They haul branches in and burn weekly. I'm sure they have to use some kind of a chemical to start the fires so quickly.

Four of the surrounding neighbors, including ourselves, have swimming pools and we fight keeping them maintained from all the dust!

Therefore, We are OPPOSING this request for a business adjoining our property! This is the country not the city!

Respectfully,

Jerry & Janice Newberry
20780 Honey Creek Rd
Tonganoxie, KS 66086

June 23, 2022

Leavenworth County Planning and Zoning Department
Courthouse, 300 Walnut
Leavenworth, KS 66048

Dear Sirs:

My name is Tracy Sturgeon and I am writing in response to the Public hearing notice regarding an application (DEV-22-082) for a Special Use Permit filed by Premier Lawn Services.

My property (5 acres) is located directly to the east and a little north of the said property. People living in this rural area take great pride in the appearance of their property. They obey burn permit orders, drive slowly down the gravel roads to avoid the spreading of dust, and live a fairly quiet lifestyle.

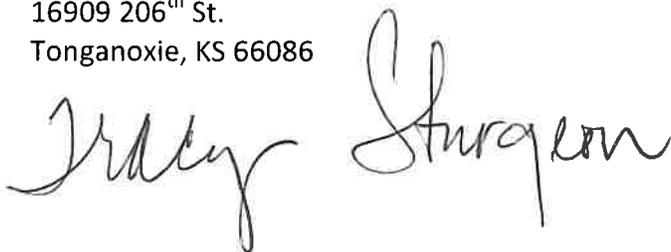
I, along with many of my neighbors, oppose this special permit application. Over the past few months, since Premier has had the property, the spreading of dust and dirt in the air has been terrible. I know of 4 people in the area that have swimming pools and the dirt caused by increased traffic use has really impacted pool care. Along with that goes the noise caused by trucks and trailers going up and down the road several times a day.

I have witnessed myself, large burn piles being burned even on windy days. One would assume that the products being burned are plastic mulch bags, mulch, tree limbs and branches, and insecticides and lawn chemical containers. The insecticides and lawn chemicals will not only pollute the air, but also nearby land and water tables. Another concern is the burning on windy days. I would certainly hate to have to worry whether or not nearby lands would catch fire.

I certainly appreciate the opportunity to express my concerns. The areas in this area are all residential and are mostly occupied by people who wanted a little more privacy and quietness than is found in the city. It is my personal opinion that a lawn care business has no reason at all to be located in the vicinity of a residential acreage. That is why the county has some properties and areas zoned commercial.

Thanks you for your time and consideration in this matter. Should you have further questions, please feel free to contact me at 785-393-3214.

Tracy Sturgeon
16909 206th St.
Tonganoxie, KS 66086

A handwritten signature in cursive script that reads "Tracy Sturgeon". The signature is written in black ink and is positioned below the typed name and address.

June 28, 2022

Leavenworth County Planning and Zoning Department
Courthouse, 300 Walnut
Leavenworth, Ks 66048

Concerning Special Permit (Dev-22-082),

I have 23+ acres North/East of said property. My concern is from the amount of trash and yard waste trucked in each week creating large piles of debris directly behind my home and neighboring homes. The pile of debris doesn't contain only bio-degradable yard waste but also plastics. The amount of trash and yard waste trucked in each day creates a very large pile that is burned throughout the week. I'm sure burning permits have not been requested since the burning occurs quite frequently in calm and windy conditions. If a spark would jump to my pasture, which is currently tall grass, it would be impossible to contain. I am quite concerned that this property is only being used as a place to store equipment and trash for a small business. Eric and I spoke concerning fencing off the property and he stated he was planning to build a fence in May but this did not occur. The only reason this concerns me is if this isn't followed through what else will occur on this property if a special permit is provided. People in this area take pride in their homes and are happy to help their neighbors. For the most part we are a community of farmers and folks who enjoy the outdoor life, which is compromised by increased traffic throughout the day and unnecessary burning of products that should be disposed of properly and responsibly. If someone wants to have a business that's great because it allows opportunities for a small town to grow but we need to conduct this type of business on a commercially zoned property not agricultural.

Susan Sturgeon
16927 206th Street
Tonganoxie, Ks 66086



RESOLUTION 2022-17

A resolution of the Leavenworth County Kansas Board of County Commission, issuing a Special Use Permit for a lawn care business/lay-down yard – Premier Lawn Service on the following described property:

A tract of land East Half of the Northeast Quarter of Section 22, Township 11 South, Range 21 East of the 6th P.M., Leavenworth County, Kansas more commonly known as 00000 Honey Creek Road.

WHEREAS, it is hereby found and determined that a request for a Special Use Permit as described above was filed with the Secretary of the Leavenworth County Planning Commission, on the 13th day of June, 2022, and

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, after notice as required by law, did conduct a public hearing upon the granting of such request for a Special Use Permit on the 13th day of July, 2022; and

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, based upon specific findings of fact incorporated by reference herein, did recommend that the Special Use Permit be approved, subject to special conditions as set forth; and

WHEREAS, the Board of County Commission considered, in session on the 3rd day of August, 2022, the recommendation of the Leavenworth County Planning Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commission of Leavenworth County, Kansas, that:

1. Based upon the recommendation and findings of fact of the Leavenworth County Planning Commission; and,
2. Based upon the findings of fact adopted by the Board of County Commission in regular session on the 3rd day of August, 2022, and incorporated herein by reference;

That Case No. DEV-22-082, Special Use Permit for a lawn care business/lay-down yard – Premier Lawn Service approved subject to the following conditions:

1. The business shall be limited to one (1) year of operation.
2. The business shall operate from 7:00AM until 6:00PM, Monday through Friday
3. The SUP shall be limited to nine (9) employees other than the property owners.
4. The applicant shall provide a certificate of general liability insurance in the amount of \$1,000,000 and shall indicate Leavenworth County as the certificate holder prior to commencement of activities on the site.
5. No signage shall be allowed in the right-of-way. Sign permits shall be required for any on-site or off-site signage. The applicant shall provide an owner authorization form for any off-site signs. All signage shall comply with Article 25, Sign Regulations of the Leavenworth County Zoning and Subdivision Regulations.
6. No on-street parking shall be allowed.
7. The applicant shall not store materials or equipment, other than commercial vehicles and trailers, outside.
8. Any noise generated from the proposed business shall be limited to 60 dB, as measured from the property line.
9. Any light generated from the proposed business shall be limited to 0 foot-candles, as measured from the property line.

10. All waste generated from the proposed business shall be disposed of in a manner that meets all local, state and federal requirements.
11. The applicant shall not store or burn commercial waste on the property.
12. The applicant shall maintain the existing landscaping and screening.
13. No lawn waste from outside of Leavenworth County shall be disposed of at the Leavenworth County Transfer Station.
14. The applicant shall abide by the Permanent Emerald Ash Borer Quarantine as established by the Kansas Department of Agriculture.
15. This SUP shall comply with all local, state, and federal rules and regulations that may be applicable.
16. The Special Use Permit shall be subject to the written narrative and site plan provided on June 24, 2022.
17. After approval of this SUP by the Board of County Commissioners all conditions listed shall be adhered to and copies shall be provided to the Planning and Zoning Office before the Special Use Permit shall take effect.

located in Section 22, Township 11 South, Range 21, also known as 00000 Honey Creek Road, parcel no. 195-22-0-00-00-010.03 in Leavenworth County, Kansas.

Adopted this 3rd day of August, 2022
Board of County Commission
Leavenworth, County, Kansas

Mike Smith, Chairman

ATTEST

Jeff Culbertson, Member

Janet Klasinski

Vicky Kaaz, Member

Doug Smith, Member

Mike Stieben, Member